The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, August 19 via electronic communication due to the COVID-19 pandemic.

**BUDGET AND FINANCE MATTERS**

CSIU directors accepted monthly financial reports and approved payment requests for June and July. Directors also approved program budget transfers.

**TECHNOLOGY/MARKETPLACE MATTERS**

Directors approved the following items:

- Keystone Purchasing Network (KPN) indefinite quantity bid awards for security hardware, commercial cleaning equipment and custodial supplies, food service equipment (supplies and service) and permanent marker whiteboard surface;
- an Interlocal Agreement with KPN and Southeast Kansas Education Service Center;
- an Interlocal Agreement with KPN and Mountain State Educational Services Cooperative;
- a KPN/PEPPM endorsement agreement renewal with Pennsylvania School Boards Association; and
- an SCView software license agreement with SC Strategic Solutions, effective upon execution by both parties.

**HUMAN RESOURCES MATTERS**

Directors approved 12 new staff members:

- **Luis E. Beltran**, as Migrant Education recruitment coordinator;
- **Nicole E. Brungard**, as workforce outreach specialist;
- **April C. Buck**, as client support specialist (financial information system);
- **Linda L. Davis**, as practical nursing program instructor;
- **Chris DeMers**, as school psychologist;
- **Sarah Frazier**, as special education teacher;
- **Amanda Guzman**, as Migrant Education team leader;
- **Jeffrey J. Herrold**, as PIMS client support specialist 1;
- **Jacqueline M. McNeil**, as Pre-K Counts associate instructor;
- **Marina B. Rondon**, as Migrant Education data specialist;
- **Matthew Roslevich**, as technical support specialist; and
- **Angelia L. Walter**, as Early Intervention teaching assistant.

Directors also approved:

the following position transfers:

- **Ashlee R. Bower**, to practical nursing program instructor;
- **Brenda J. Edwards**, to data management and child accounting support services supervisor;
- **Heather A. Goshert**, to practical nursing program instructor;
- **Tehani Grenell**, to transition work experience coach;
- **Laura A. Saccente**, to Center for Schools and Communities (CSC) strategic initiatives director; and
- **Jill D. Snyder**, to licensed school social worker (part-time).
the following title change:
- Melanie Haas, to Adult Basic Education instructor/volunteer classroom aide coordinator.

the following recission of employment:
- Margaret Weiderhold, as Head Start instructor.

the following resignations:
- Jennifer A. Aurand, as career pathways specialist;
- Lacy J. Cole, as Head Start assistant instructor;
- Wendy J. Erb, retiring as practical nursing program instructor;
- Candy H. Feaster, retiring as practical nursing administrative assistant;
- Athena D. Herring, as CSC administrative assistant;
- Danielle M. Hollenbach, as Pre-K Counts assistant instructor II;
- Katherine A. Lapotsky, retiring as program associate;
- Jesse A. Mascho, as practical nursing program instructor;
- McKenna K. Moynan, as Head Start family and health coordinator; and
- Shelley A. Rumberger, as data management assistant.

Directors also approved:
- a revised substitute aide and teacher rate increase sheet;
- hire of two part-time, non-instructional employees and resignations from 11 part-time employees;
- hire of 58 substitute teachers and 13 substitute aides for the 2020-21 school year;
- position transfers for two part-time substitute employees; and
- a Title IX Resolution.

BUILDINGS AND GROUNDS MATTERS
Directors approved the following items:
- lease agreement renewals with the Housing Authority of Northumberland County and Central Pennsylvania Workforce Development Corporation for the adult education program;
- a lease agreement renewal/transfer of ownership from Market Street Rentals, LLC to NAM Futures, LLC for the adult education program;
- lease agreement renewals with Community Action Realty and Compass Community Connections for the WATCH Project;
- a contract to perform roof repairs and three-year roofing maintenance agreement with Weatherproofing Technologies, Inc.;
- a painting contract with JCK Painting for painting in the CSIU main building;
- a contract with Zoom for the purchase of a new cloud-based phone system for staff at the CSIU main building and annex;
- the purchase of Jabra phone headsets to be used by CSIU staff;
- the purchase of new office phones to be used by CSIU staff; and
- a contract with HUNT Engineers, Architects & Surveyors to provide a design layout for office reconfigurations in the main building and conference and learning center.