

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT
BOARD OF DIRECTORS' REPORT

OCTOBER 2015

DIRECTORS

Benton Area:

Brandon Hartman

Berwick Area:

Daniel F. McGann,
Secretary

Bloomsburg Area:

Leo "Joe" Yodock

Central Columbia:

Bruce E. Rhoads,
Vice President

Danville Area:

David Weader

Lewisburg Area:

Tera Unzicker-Fassero

Line Mountain:

Lawrence I. Neidig,
Treasurer

Midd-West:

Victor L. Abate

Mifflinburg Area:

Dennis Keiser

Millville Area:

Larry Breech

Milton Area:

Belinda Steff

Mount Carmel Area:

William Brecker

Selinsgrove Area:

Larry Augustine,
President

Shamokin Area:

Jeffrey Kashner

Shikellamy:

James Hartman

Southern Columbia Area:

Thomas Reich

Warrior Run:

Douglas L. Whitmoyer

The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, Oct. 21 at the CSIU central office.

FISCAL MATTERS

CSIU directors accepted monthly financial reports and approved payment requests for September.

Directors also...

- approved the terms of the commitment letter for a \$7.5 million revenue anticipation note from First National Bank (replacing last month's action by the Board), and authorized the executive director and chief financial officer to execute any and all necessary documents; and
- approved the agreement with Global Data Consultants, LLC of Chambersburg for design, analysis and development of the CSIU Asset Inventory application.

PERSONNEL

Directors elected four new staff members:

- Heather Cuff, as Early Head Start senior family partner/home visitor;
- Heather Hendrickson, as assistant instructor;
- Tiedra Marshall, as family support technical assistance coordinator; and
- Jeffrey Myers, Jr., as corrections education–science teacher.

Directors approved the following position transfers:

- S. Katherine Boyles, from assistant instructor to one-on-one instructional support program assistant;
- Lori Dyer, from senior software quality assurance specialist II to senior software quality assurance specialist III;
- Katrina Little, from assistant instructor to associate instructor;
- Dawn Reed, from technical support and operations specialist II to technical support and operations specialist III; and
- Kathy Sprenkle, from Curriculum, Assessment and Regional Education Services (CARES) data assistant to WATCH Project pre-intake and data specialist.

Directors also approved the following:

- para-educator professional development transfer for Laurie Jones, to one-on-one classroom assistant;
- extension of the agreement with the Pennsylvania Association of School Business Officials to provide interim Human Resources director services;



Central Susquehanna
Intermediate Unit

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- memorandum of understanding with Mid-State Occupational Health Services, Inc., Williamsport, to provide PennDOT mandated random controlled substance and alcohol testing program and physicals for required CSIU personnel; and
- continued employment of Susan Blyth as curriculum services project manager through Nov. 30, 2015, pending revised terms and conditions of employment.

Directors also accepted the following resignations:

- Denise Calderon, retiring as classroom assistant;
- Cindy Deck, retiring as Early Intervention instructional assistant;
- Earnest Hamil, Jr., as 21st Century Community Learning Centers site coordinator;
- Rebecca Rice, as WATCH Project case manager; and
- Sarah Starr, as school psychologist.

POLICY AND PROGRAM MATTERS

Directors approved revisions to the Northumberland Area Head Start/Early Head Start *Shared Decision-Making – Management Staff, Policy Council and CSIU Board of Directors* and the *Reimbursement for Governance* policies.

WORK-STUDY SESSION

Prior to the business meeting, **Lynn Cromley**, chief administrative officer and Center for Schools and Communities director, and **Shileste Morris**, senior program development and organizational manager, provided an overview of the core functions of the Center for Schools and Communities, and its role as a statewide intermediary.

SPOTLIGHT SEGMENT

At the beginning of the business meeting, Interim Human Resources Director **James Dugan** presented annual statistics that depict: the number of full- and part-time staff and their education levels and total payroll amount; employees' participation in the Sick Leave Bank, credit reimbursement and health flexible spending accounts; and costs associated with unemployment compensation and workers' compensation.

NEXT MEETING

The next regular meeting of the board is scheduled for Wednesday, Nov. 18 at 7:30 p.m. in the CSIU central office.