

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT  
**BOARD OF DIRECTORS**

**MINUTES OF REGULAR MONTHLY MEETING  
WEDNESDAY, APRIL 19, 2017**

**COMMITTEE MEETINGS**

- **Personnel Committee**  
5 p.m. in Valley Room
- **Finance Committee**  
5:30 p.m. in River Room
- **Technology Committee**  
5:30 p.m. in Technology Group Meeting Room

**DINNER**

- 6 p.m. in Susquehanna B

**WORK STUDY SESSION**

- 6:30 p.m. in Susquehanna B

**POST AUDIT REVIEW**

*Baker Tilly Virchow Krause, LLP Auditors and  
Charles Peterson, Jr., Chief Financial Officer*

- 7 p.m. in Commonwealth Room

**COMMUNICATION AUDIT REVIEW**

*Rich Bagin (via Videoconference)  
National School Public Relations Association Executive Director*

**EXECUTIVE SESSION**

- 7:15 p.m. in Commonwealth Room

**BUSINESS MEETING**

- 7:30 p.m. in Commonwealth Room



Central Susquehanna  
Intermediate Unit

*Enriching learning...  
Enriching lives*

*This document contains the full and corrected agenda and minutes. All other  
agendas may be discarded.*

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# BUSINESS MEETING AGENDA AND MINUTES

April 19, 2017 CSIU Board of Directors Meeting

CSIU Central Office • 90 Lawton Lane, Milton

## I. CALL TO ORDER

*The meeting was called to order at 7:40 p.m. by President Larry Augustine.*

## II. PLEDGE OF ALLEGIANCE

## III. ROLL CALL

Director	District	Present	Absent
Victor L. Abate .....	Mid-West .....	x	
Larry D. Augustine, <i>President</i> .....	Selinsgrove Area .....	x	
William Brecker .....	Mount Carmel Area.....		x
Kathleen DeYong .....	Benton Area .....		x
Darlene Garcia-Johnson .....	Milton Area .....	x	
C. Scott Karpinski .....	Shikellamy .....	x	
Jeffrey Kashner.....	Shamokin Area.....		x
Dennis Keiser .....	Mifflinburg Area .....	x	
Jody Love .....	Millville Area .....		x
Norman Mael.....	Bloomsburg Area .....	x	
Daniel F. McGann, <i>Secretary</i> .....	Berwick .....	x	
Lawrence I. Neidig, <i>Treasurer</i> .....	Line Mountain.....		x
Thomas Reich.....	Southern Columbia .....		x
Bruce E. Rhoads, <i>Vice President</i> .....	Central Columbia .....	x	
Tera Unzicker-Fassero.....	Lewisburg Area .....	x	
David Weader .....	Danville Area .....	x	
Douglas L. Whitmoyer .....	Warrior Run.....	x	

*Directors present – 11; Directors absent – 6*

**IV. CSIU STAFF AND OTHERS IN ATTENDANCE**

- John Brenchley — Chief Innovation Officer
- Lynn Cromley — Assistant Executive Director/Chief Administrative Officer
- Kenneth Erb — Facilities Coordinator
- Marcia Hoffman — Director of Human Resources
- Susan Kinney — Executive Office Manager/Board Recording Secretary
- Dr. John Kurelja — Chief Administrative Officer
- Charles Peterson, Jr. — Chief Financial Officer
- Dr. Kevin Singer — Executive Director
- Jennifer Spotts — Public Relations Manager
- Jennifer Williams — Director of Special Education and Early Childhood Services

**V. ANNOUNCEMENTS**

The next regular meeting will begin at 7:30 p.m. on May 17, 2017 at the CSIU central office.

*Mr. Augustine announced that an Executive Session regarding personnel matters was held prior to the start of tonight’s meeting; and that a personnel item will be removed from the agenda.*

**VI. APPROVAL OF MINUTES**

Regular meeting scheduled for March 17, 2017 was canceled because of extreme weather conditions. *(See page 7 Authorization of March 2017 Action Items)*

**VII. SPOTLIGHT SEGMENT**

**1. Pennsylvania Information Management System (PIMS) – John Brenchley, Chief Innovation Officer**

Mr. Brenchley shared information regarding the Pennsylvania Information Management System (PIMS), the system developed by the state to collect student data. CSIU has been providing call-in support since PIMS inception in 2007. PDE recently notified CSIU of its successful application for a three-year contract with the possibility of two one-year extensions.

## BOARD GOVERNANCE

### I. BOARD OFFICERS' ACTION

#### 1. Authorization of March 2017 Action Items

As authorized by CSIU Board Policy 005, board officers reviewed and approved all agenda items included on the Business Meeting Agenda with Addendum for March 15, 2017. The meeting was canceled because of extreme weather conditions. All items are hereby presented to the Board for inclusion in the official Board minutes.

**(Attachment No. 1 – Board Meeting Agenda with Addendum for March 15, 2017 and all attachments)**

Board Officers' Action authorizations as signed by Mr. Augustine, Mr. Rhoads, Mr. McGann and Mr. Neidig are also attached and part of the official minutes.

**(Attachment No. 2)**

*Motion by Mr. Abate and second by Mr. Keiser to accept the authorizations of the board officers.*

Roll Call Vote: *Voting yes: Mr. Abate, Mr. Augustine, Ms. Garcia-Johnson, Mr. Karpinski, Mr. Keiser, Mr. Mael, Mr. McGann, Mr. Rhoads, Dr. Unzicker-Fassero, Mr. Weader, Mr. Whitmoyer*

Result: ***Motion passed: Voting yes-11; Voting no-0***

#### 2. 2017-18 CSIU Board of Directors Meeting Schedule

The following schedule is proposed for 2017-18 CSIU Board of Directors meetings. All meetings will be the third Wednesday of the month.

No July Meeting	January 17, 2018
August 16, 2017	February 21
September 20	March 21
October 18	April 18
November 15	May 16
December 20	June 20

*Motion by Mr. Abate and second by Mr. Keiser to approve Board of Directors Meeting Schedule for 2017-18 as presented.*

*The motion was unanimously approved.*



## COMMITTEE REPORTS

### I. BUDGET AND FINANCE COMMITTEE REPORT – Daniel McGann, Chair Larry Neidig and Doug Whitmoyer, Committee Members

#### CONSIDERATION OF ACTION ITEMS – FISCAL

##### 1. 2017-18 CSIU General Operating Budget

The CSIU’s preliminary 2017-18 general operating budget of \$1,119,823 was given initial approval by directors in January and released to district boards of directors for their consideration. According to the PA School Code and CSIU Board bylaws, directors may consider final adoption of the general operating budget after it has been approved by a majority of nine member district boards of directors.

Official approval of the CSIU’s 2017-18 general operating budget has been received from all 17 district boards of directors. The total vote was 130 directors approving the budget (387 weighted votes) and 1 opposing the budget (2 weighted votes). A total of 20 directors in 12 districts were absent during their districts’ vote. There was one abstention and one board has a vacancy.

Directors are asked to adopt the 2017-18 CSIU general operating budget in the amount of \$1,119,823. (**Attachment No. 3**)

##### 2. Program Balance Sheet

The reports of fiscal year 2016-17 financial activity as of March 31, 2017 are presented for acceptance. The revenue and expenditure reports by program are included in directors’ agenda packets (**Attachment No. 4**). The monthly financial statements follow:

##### General Fund–March

Balance 3/1/2017		\$3,090,485.23
Deposits		\$6,872,955.69
Disbursements		
Payroll Transfers	(\$1,387,596.07)	
Bank Charges	(656.31)	
Payroll Disbursements	(821,498.01)	
PSERS ACH	(2,199,738.99)	
Monthly Checks	(3,279,851.26)	
Early Head Start ACH	(36,498.29)	
Voided Checks	7,124.23	
Total Disbursements	(\$7,718,714.70)	(\$7,718,714.70)
Balance 3/31/2017		\$2,244,726.22

**Voided Checks Current Month**

Check #	Vendor	Amount	Reason	Check Date
211824	Wal-Mart Community RFCSLLC	\$4,240.75	Incorrect Amount	3/28/17
	Total	\$4,240.75		

**Voided Checks Current Month  
Dated Before 3/1/2017**

Check #	Vendor	Amount	Reason	Check Date
211120	Watson Inn	\$ 802.00	Incorrect Amount	2/21/17
211197	Mary Jo Christiano	1,706.48	Incorrect Amount	2/28/17
211199	Clemson University	375.00	Incorrect Amount	2/28/17
	Total	\$ 2,883.48		

**Other Accounts**

	Payroll	LPN Career Center	Work Foundations +	Rental Security
Balance 3/1/2017	\$ 1,035.24	\$ 0.00	\$3,590.29	\$32,590.64
Transfers	1,387,596.07	1,220.00	0.00	0.00
Deposits	0.00	0.00	0.00	0.00
Interest	7.65	0.00	0.00	0.80
Withdrawals	(1,387,596.07)	(1,220.00)	0.00	0.00
Voided Checks/ Returned Direct Deposit	0.00	0.00	0.00	0.00
Balance 3/31/2017	\$ 1,042.89	\$ 0.00	\$3,590.29	\$32,591.44

**Investment Accounts**

	PA School Districts Liquid Asset Fund (PSDLAF)	PA Local Gov't Investment Trust (PLGIT)	PLGIT Mortgage Escrow	PLGIT/Class
Balance 3/1/2017	\$441,849.47	\$7,393,407.44	\$241,606.63	\$7,173,093.58
Deposits	0.00	3,870,344.42	1,071.49	0.00
Interest	170.12	2823.26	98.60	10862.21
Withdrawals	(44,807.96)	(4,001,071.49)	0.00	0.00
Balance 3/31/2017	\$397,211.63	\$7,265,503.63	\$242,776.72	\$7,183,955.79

**3. Payment Requests**

The following obligations are listed on the documents included in directors' agenda packets. **(Attachment No. 5)** Funds for payment are available in program budgets.

<b>Accounts Payable</b>	<b>Amount</b>
General Fund 3/31/17	\$3,279,851.26
<b>Per Diem and Hourly Employees</b>	
Pay Period Ending 3/09/17	\$ 38,392.28
Pay Period Ending 3/23/17	\$ 41,077.89
Total	<u>\$3,359,321.43</u>

**CONSIDERATION OF ACTION ITEMS – COOPERATIVE BUSINESS SERVICES AND OPERATIONS**

**1. CSIU Conference Center Facilities Update**

Directors are asked to approve the recommendation letter from HUNT Engineers, Architects and Land Surveyors, P.C. which outlines the tabulation of bids/total recommended contract award in the amount of \$150,093.49 with a recommended budget for construction contingency of 10% in the amount of \$15,000 for a total recommended project budget in the amount of \$165,093. **(Attachment No. 6)**

**2. CSIU Internet Consortium Bid – PenTeleData Proposal**

Directors are asked to approve the PenTeleData Proposal for CSIU and interested member districts. This will provide varying levels of high-speed internet from July 1, 2017 up to June 30, 2022. Districts can choose both the amount of internet and the number of years. **(Attachment No. 7)**

**3. CSIU Purchase of Internet Service from PenTeleData**

Directors are asked to approve the purchase of 100 megabytes of internet services from PenTeleData at an annual price of \$17,096.92 from July 1, 2017 through June 30, 2020, which provides a significant cost savings for the CSIU. This recommendation is contingent upon approval of the CSIU Internet Consortium Bid (Item 2) above. **(Attachment No. 8)**

*Motion by Mr. McGann and second by Mr. Keiser to:*

- *approve the 2017-18 CSIU General Operating Budget;*
- *accept the monthly financial reports for March and pay the obligations listed on the documents presented for March;*
- *approve the CSIU conference center facilities update; and*
- *approve the CSIU Internet Consortium Bid/PenTeleData Proposal and approve the CSIU Purchase of Internet Service from PenTeleData.*

Roll Call Vote: *Voting yes: Mr. Abate, Mr. Augustine, Ms. Garcia-Johnson, Mr. Karpinski, Mr. Keiser, Mr. Mael, Mr. McGann, Mr. Rhoads, Dr. Unzicker-Fassero, Mr. Weader, Mr. Whitmoyer*

Result: ***Motion passed: Voting yes-11; Voting no-0***

**II. PERSONNEL COMMITTEE REPORT – Dennis Keiser, Chair  
Larry Augustine and Larry Neidig, Committee Members**

**CONSIDERATION OF ACTION ITEMS**

**1. New Employees**

**Non-Instructional Staff**

**Nicole J. Campbell**, Mechanicsburg, received a master’s degree in teaching and learning from Kaplan University. She has been employed as a director at The Learning Center, Camp Hill. Ms. Campbell is recommended as **direct certification technical assistance coordinator**, an exempt position, at an annual salary of \$51,000, effective May 1, 2017. Funds for this new position are in the Center for Schools and Communities budget.

**Zachary T. Gass**, West Milton, received a diploma from Lewisburg Area School District. He began working for CSIU as a temporary employee through the YES to the Future program, and later moved to a part-time facilities/custodial services assistant position with CSIU. Mr. Gass is recommended as a **facilities/custodial services assistant**, a non-exempt position, at an hourly rate of \$11.80, for an estimated annual salary of \$23,010, effective April 20, 2017. Funds for this replacement position are in the Facilities/Operations budget.

**Robert E. Sprenkle, Jr.**, Harrisburg, received a bachelor’s degree in psychology from Temple University, Philadelphia. He has been employed as a children’s mental health targeted case manager at Case Management Unit, Harrisburg. Mr. Sprenkle is recommended as **Office for Dispute Resolution (ODR) special education coordinator**, an exempt position, at an annual salary of \$48,000, effective April 20, 2017. Funds for this replacement position are in the Office for Dispute Resolution budget.

**2. Stipend Payment**

The executive director recommends a stipend payment in the amount of \$1,000 for **Karlen R. Light**, Pre-K Counts teacher, who served as a teacher mentor during the 2016-17 school year. This payment is per the current collective bargaining agreement.

**3. Substitute Teachers**

Directors are asked to approve **Lorri A. Bruckhart** and **Lois E. Purcell** as substitute teachers to work in CSIU classrooms and programs for the 2016-17 school year.

**4. Change in Resignation Date**

Directors have previously accepted the resignation to retire of **Victoria A. Frace**, reading/resource teacher, effective June 7, 2017. The resignation date has since changed to June 14, 2017 as a result of a change to the school calendar to include snow make-up days.

## 5. Resignations

The following staff members have submitted resignations from CSIU employment:

Name	Position	Reason	Effective Date
Heather C. Andrews	career counselor specialist	Resignation	April 7, 2017
Patricia G. Flynn	reading/resource teacher	Retirement	June 14, 2017
Kristen M. Gemberling	Head Start instructor	Resignation	April 7, 2017
Mary T. Hart	Head Start assistant instructor	Retirement	June 8, 2017
Michala R. Holland	Head Start assistant instructor	Resignation	April 18, 2017
Debra F. Johnson	corrections education secretarial assistant	Resignation	June 2, 2017
Ann M. Marcinek	reading/resource teacher	Retirement	June 2, 2017
Jean V. McKinney	Head Start family and health coordinator	Resignation	March 22, 2017
Andrew R. Wislock	employment outreach specialist	Resignation	April 7, 2017

*\*Please note that effective date listed above is the last paid working day.*

## 6. Resignation and Release Agreement

Directors are asked to approve the recommendation of administration to approve the Resignation and Release Agreement for Employee #16-1395. (**Attachment No. 9**)

*Motion by Mr. Keiser and second by Mr. McGann to approve new employees, stipend payment, substitute teachers, change in resignation date and resignations.*

Roll Call Vote: *Voting yes: Mr. Abate, Mr. Augustine, Ms. Garcia-Johnson, Mr. Karpinski, Mr. Keiser, Mr. Mael, Mr. McGann, Mr. Rhoads, Dr. Unzicker-Fassero, Mr. Weader, Mr. Whitmoyer*

Result: ***Motion passed: Voting yes-11; Voting no-0***

## III. TECHNOLOGY COMMITTEE REPORT – BRUCE RHOADS, CHAIR

### Victor Abate and Jeffrey Kashner, Committee Members

*Mr. Rhoads reported that a meeting had been held this evening. He said the committee discussed the PenTeleData internet service, and development of the financial and student software systems.*

## IV. POLICY COMMITTEE REPORT – Daniel McGann, Chair

### Bruce Rhoads and Scott Karpinski, Committee Members

*Mr. McGann reported that the next Policy Committee Meeting would be held in May.*

## 1. Board Policies – Section 200 Pupils Addition

Directors are asked to rescind the following Board Policies:

5111 Admission

5124 Parent Conferences

And in their place accept at second reading the following Board Policies:

- 201 Admission of Students
- 212 Reporting Student Progress

**(Attachment No. 10)**

**2. Board Policy Revision - Policy No. 005**

Directors are asked to accept at second reading Board Policy Revisions to Policy No. 005 Organization. **(Attachment No. 11)**

*Motion by Mr. McGann and second by Mr. Rhoads to rescind Board Policies No. 5111 and 5124, and accept at second reading Board Policies 201 and 212 as presented.*

*The motion was unanimously approved.*

## **NEW BUSINESS**

### **I. POLICY AND PROGRAM MATTERS**

#### **NORTHUMBERLAND AREA HEAD START AND EARLY HEAD START**

*According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following items are presented for approval: (Attachment No. 12 a,b,c,d)*

**1. Supplemental Assistance Program Funding Application**

Directors are asked to approve submission of an application for the Head Start Supplemental Assistant Program to provide services to an additional 18 children (for a total of 72 children) and to modify the services provided to comply with the revised performance standards. **(Attachment No. 12a)**

**2. Monthly Report for February**

Directors are asked to acknowledge and approve the Head Start/Early Head Start Monthly Report for January. **(Attachment No. 12b)**

**3. Strategic Plan Mid-Year Update**

Directors are asked to approve the Head Start/Early Head Start mid-year update to the program's annual strategic plan, which includes program long- and short-term goals. **(Attachment No. 12c)**

**4. Self-Assessment Plan: February 2017**

Directors are asked to approve the Head Start/Early Head Start self-assessment plan, February 2017. **(Attachment No. 12d)**

*Motion by Mr. Abate and second by Mr. Rhoads to approve the Head Start/Early Head Start supplemental assistance program funding application, monthly report for January 2017, strategic plan mid-year update and self-assessment plan: February 2017 as presented.*

*The motion was unanimously approved.*

## **SPECIAL EDUCATION**

### **1. Assurance for the Operation of Special Education Services and Programs/ Quality Space for 2017-18 School Year**

The CSIU is required to annually submit documentation to the Pennsylvania Department of Education (PDE) assuring that all special education services and programs/quality space operated by the CSIU are in compliance with all state and federal laws, regulations and procedures. Directors are asked to authorize staff to submit the *Assurance for the Operation of Special Education Services and Programs/ Quality Space* for the 2017-18 school year. **(Attachment No. 13)**

*Motion by Mr. Abate and second by Mr. Weader to approve the Assurance as presented.*

*The motion was unanimously approved.*

### **2. Education and Technology Pool Counsel Legal Services Consultation**

Directors are asked to approve renewal of an agreement with Sweet, Stevens, Katz & Williams LLP for the 2017-18 school year in the amount of \$15,000 to provide education and technology legal services consultation to the CSIU, member districts and cyber school as specified. Fourteen districts, one technical school and the SusQ-Cyber Charter School have committed to participate in the pool at the rate of \$600 per district/entity. **(Attachment No. 14)**

*Motion by Mr. Abate and second by Mr. McGann to approve the pool counsel as presented.*

*The motion was unanimously approved.*

## **II. ADMINISTRATIVE REPORTS**

### **1. Executive Leadership**

Kevin Singer, Executive Director

### **2. Administrative Services**

Lynn Cromley, Assistant Executive Director/Chief Administrative Officer

### **3. Educational Services**

John Kurelja, Chief Academic Officer

### **4. Financial Services**

Charles Peterson, Jr., Chief Financial Officer

### **5. Marketplace Services**

John Brenchley, Chief Innovation Officer

### **6. Other**

### **III. ADJOURNMENT**

*The meeting was adjourned by President Augustine at 8:22 p.m.*

**Respectfully submitted,**

**Daniel McGann  
Secretary**

**Susan Kinney  
Recording Secretary**



## INFORMATION ITEMS

### I. BOARD GOVERNANCE

#### 1. Nominations Committee

The Board President appointed the following board members to the Nominations Committee: Tera Unzicker-Fassero, Chair; Darlene Garcia-Johnson and Jeffrey Kashner. The Committee will meet prior to the May board meeting and present its recommendation for a slate of candidates for board officers at the May meeting. Election of officers for 2017-18 will take place at the June reorganization meeting.

### II. FISCAL MATTERS

#### FINANCE, BUDGET AND ACCOUNTING

#### 1. Quarterly Financial Status Report – *Charles Peterson, Chief Financial Officer*

Mr. Peterson shared with directors the Second Quarter Forecast Update – 2016-17 regarding the CSIU's Programs and Services Budget, comprised of restricted and unrestricted funds. Included in the report are charts representing proposed, adjusted and actual revenue and expenditures for programs across the CSIU.

**(Attachment No. 15)**

#### 2. CSIU Fund Balance – *Dr. Kevin Singer, Executive Director*

Dr. Singer reviewed the change in CSIU Fund Balance from 2001 to 2016.

**(Attachment No. 16)**

#### 3. Communications

March 7, 2017, an email from Brenda Kylan (Pennsylvania Department of Education, Bureau of Curriculum, Assessment and Instruction, Division of Student Services) notifying CSIU of approved budget revision for the Federal Migrant Education Grant - Project #017-16-0101. The grant amount remains \$1,403,766. This revision moves budgeted expenditures among line items in order to better reflect actual activity.

March 7, 2017, an email from Jesse Bowman (Workforce Development Analyst - Pennsylvania Department of Labor & Industry, Bureau of Workforce Development Administration) notifying CSIU of the fully executed Grant Agreement Amendment for the Apprenticeship Grant Agreement Number 427-16 (Amendment 1). The purpose of this Amendment is to extend the end date until Dec. 31, 2017, to allow the Grantee (CSIU) to meet its deliverables under this project. All other provisions of the Grant Agreement remain in full effect. The Grant Award Amount remains \$200,000.

March 29, 2017, an email from Jesse Bowman (Workforce Development Analyst - Pennsylvania Department of Labor & Industry, Bureau of Workforce Development Administration) notifying CSIU of the fully executed Notice of Obligation (NOO) Number 427-15-001 (corresponding Apprenticeship Grant Agreement Number 427-16, Amendment 1). This NOO extends funding through Dec. 31, 2017. The funding level remains unchanged at \$200,000.

### III. PERSONNEL MATTERS

#### 1. Completion of New Employment Probationary Period

The following staff members have successfully completed their new employee probationary period:

Name	Title	Effective Date
Matthew D. Butensky	youth development program coordinator	April 4, 2017
Kristin M. Hansel	Early Head Start senior family partner/home visitor	April 20, 2017
Diane L. Knisely	math/science instructional coach support specialist	March 21, 2017
Elizabeth A. Legarski	practical nursing instructor	March 22, 2017
Jennifer L. Mowrey	career counselor specialist	March 27, 2017
Judy A. Rodriguez	migrant education student support specialist	April 20, 2017
Danielle M. Zeigler	Early Intervention program supervisor	April 4, 2017

#### 2. Extension of Leave of Absence

Our executive director has approved an extension of an unpaid leave of absence for **Cheryl L. MacPherson**, classroom assistant, effective March 27 through April 24, 2017.

#### 3. Leave of Absence

Our executive director has approved an unpaid leave of absence for **Gretchen A. Hoff**, special education teacher, effective March 23 through April 10, 2017.

#### 4. Return from Leave of Absence

**Jamie L. Aurand**, classroom associate, has returned from a leave of absence, effective April 13, 2017.

#### 5. Staff Travel

**David Manney**, program manager, will attend the *Synnex Corporation–Red, White and You Conference* March 28-30, 2017 in Austin, Texas. While there, he will participate on a panel with two other cooperative purchasing representatives to present information on PEPPM cooperative contracts. He will also be exhibiting at the conference and networking with current and potential PEPPM resellers. Funds for estimated expenses of \$1,613 will be covered by the vendors. Funds for the remaining estimated expenses of \$35 are available in the joint purchasing budget.

Chief Financial Officer **Charles Peterson** will attend the *California Association of School Business Officials (CASBO) Annual Meeting and Expo* April 12–15, 2017 in Long Beach, Calif. While there, he will represent ASBO International as its Vice President and attend the CASBO board meeting. He will also attend the general and educational sessions. Funds for expenses will be paid by ASBO or CASBO.

**Judith Barnett**, student applications support manager; **Lisa Cardennis**, client support consultant; **Leslie Hartline**, client support and data analyst; and **Todd Roney**, client solutions manager, will attend the *eSchool Data Annual User Conference* April 26–27, 2017 in Saratoga Springs, N.Y. While there, they will participate with IU Student Information System partners at their end user conference and engage with Pennsylvania clients attending the conference, learn about future direction of the product and assist with presentations. Estimated expenses of \$281 each are available in the Computer Services budget.

**Tiedra Marshall**, family support coordinator, will attend the *Parents As Teachers (PAT) Foundational 2–Level 1 Training* May 23–26, 2017 in St. Louis, Mo. Attendance is required as part of the process in becoming a Certified Parents as Teachers Foundational 2 Trainer, as detailed in her job description. Funds for estimated expenses of \$996 are available in the PAT budget.

**Rob Carmo**, Center for Schools and Communities statewide network and information technology project manager, and **Jeff DiVincenzo**, Office for Dispute Resolution information technology coordinator, will attend the *2017 FileMaker Developers Conference* July 24–27, 2017, in Phoenix, Ariz. While there, they will receive information regarding FileMaker integration strategies for cloud, web and other platforms. Funds for estimated expenses of \$3,034 each are available in the Office for Dispute Resolution budget.

#### IV. POLICY AND PROGRAM MATTERS

##### 1. Computer Fair Winners

The CSIU sponsored and hosted the annual regional high school computer fair on March 27, testing students' computer knowledge and application skills. Forty-four high school students from nine districts (*Berwick Area, Bloomsburg Area, Central Columbia, Columbia-Montour AVTS, Line Mountain, Milton Area, Mount Carmel Area, Shamokin Area and Southern Columbia Area*) submitted projects in six categories: computer fair logo design; web page design; digital movie; programming; animation; and graphic design. The first-place winners advance to the state competition in May at Dickinson College, Carlisle. The CSIU has sponsored the regional computer fairs since 1998.

##### **Animation**

First place: *Purr-fect Match* entered by Elizabeth Deroba, Addison Gemberling and Audrey Zilz (Central Columbia)

##### **Computer Fair Logo**

First place: *Logo* entered by Danielle Hooper and Hailey Swaldi (Mount Carmel Area); Second place: *Click on PA* entered by Kkayla Nowacki and Cassidy Nowacki (Line Mountain); Third place: *Chip Off the Old Board* entered by Blake Britton (Line Mountain)

### **Digital Movie**

First place: *Life As I See It* entered by Sydeny Zartman and Carson Quinn (Shamokin Area); Second place: *Look Up* entered by Mallory Pinterich and Madeline Lanning (Berwick Area)

### **Graphic Design**

First Place: *Picture Purr-Fect* entered by Autumn Bohner, Ashley Wilga and Kaitlyn Troutman (Line Mountain ); Second Place: *Pet Adoption Center* entered by Joan Hoke and Brianna Travitz (Shamokin Area); Third Place *Scaly Supplies* entered by Sara Davitt and Kourtney Honicker (Mount Carmel Area)

### **Programming**

First place: *The Great Bazaar* entered by Colin Heckman (Milton Area)

### **Web Page Design**

First place: *Danville Borough Police Department* entered by Emilie Whitmire (Columbia-Montour AVTS); Second place: *CMVT Virtual Tour Website* entered by Macabe Sitler (Columbia-Montour AVTS)

## **2. K’Nex STEM Challenge Winners**

The CSIU hosted the fourth annual K’Nex STEM Design Challenge in March. As part of the challenge, students were tasked to design an environmentally friendly amusement ride. For five months prior to the competition, teams drafted blueprints and wrote short narratives about their teamwork and barriers experienced during the process of designing and building it. On the day of the competition, students used the blueprints to recreate their projects, which were displayed for the judges to critique. The judges panel consisted of a retired engineer, a retired project manager of engineering, and the Knoebel’s Amusement Resort guest relations coordinator, ride operations manager and entertainment manager.

During the presentation, teams had to demonstrate their ride and also address how it was environmentally friendly. Teams then culminated their experience by presenting information about the processes they used to create their structures. Forty-eight fourth and fifth graders from 11 districts and one non-public school (*Berwick Area, Bloomsburg Area, Central Columbia, Danville Area, Greenwood Friends, Midd-West Mifflinburg Area, Millville Area, Milton Area, Shikellamy, Southern Columbia Area, and Warrior Run*) as well as 46 sixth through eighth graders from 12 districts (*Berwick Area, Bloomsburg Area, Central Columbia, Danville Area, Lewisburg Area, Midd-West, Mifflinburg Area, Millville Area, Milton Area, Mount Carmel Area, Southern Columbia Area and Warrior Run*) competed in the competition. The first- and second-place teams from each competition received K’Nex trophies to display at their schools. Knoebels also supplied prizes such as all-day hand-stamp passes, ticket booklets and scratch-off prizes for everyone. First-place teams from each age group will compete in a statewide event at Harrisburg University of Science and Technology. The CSIU was one of 20 intermediate units that hosted a K’Nex STEM Design Challenge, which was funded by Thermo Fisher Scientific.

**Grades 4-5**

**First place:** Kaden Gold, Aiden Tressler, Justen Campbell, Jaden Weldy (Shikellamy)

**Second place:** Run Ryan Foura, Caitlin Rafala, Alena Shaffer, Kayla Swartchick (Warrior Run)

**Best Blueprint:** Central Columbia

**Most Tech-Infused:** Greenwood Friends

**Most Environmentally Friendly:** Millville Area

**Most Unique:** Milton Area

**Best Presentation:** Mifflinburg Area

**Grades 6-8**

**First place:** Kaelan Weaver, Jessica Dodge (Millville Area)

**Second place:** Rachel Buzzini, Sarah Bhanushali, Abby Adolfo, Alli Focht (Danville Area)

**Best Blueprint:** Mount Carmel Area

**Most Tech-Infused:** Midd-West

**Most Environmentally Friendly:** Bloomsburg Area

**Most Unique:** Central Columbia

**Best Presentation:** Milton Area

**Best Budget:** Warrior Run

**3. Northumberland Area Head Start and Early Head Start  
Head Start Outcomes Report – Fall 2016–17**

This report demonstrates the children’s progress from the 2016-17 fall to winter assessment period. (**Attachment No. 17**)