

## CENTRAL SUSQUEHANNA INTERMEDIATE UNIT

# BOARD OF DIRECTORS' REPORT

DECEMBER 2017

### DIRECTORS

**Benton Area:**

Kathleen DeYong

**Berwick Area:**

Daniel F. McGann,  
Secretary

**Bloomsburg Area:**

Jonathan Jones

**Central Columbia:**

Bruce E. Rhoads,  
Vice President

**Danville Area:**

Heather Hackenberg

**Lewisburg Area:**

Mary Ann Stanton

**Line Mountain:**

Lawrence I. Neidig,  
Treasurer

**Midd-West:**

Victor L. Abate

**Mifflinburg Area:**

Dennis Keiser

**Millville Area:**

Deborah Price

**Milton Area:**

Vacant

**Mount Carmel Area:**

William Brecker

**Selinsgrove Area:**

Larry D. Augustine,  
President

**Shamokin Area:**

Jeffrey Kashner

**Shikellamy:**

Slade Shreck

**Southern Columbia Area:**

Joseph Klebon

**Warrior Run:**

Douglas L. Whitmoyer

The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, Dec. 20 at the CSIU central office.

### NEW BOARD REPRESENTATION

The CSIU Board of Directors welcomed five recently appointed representatives: **Jonathan Jones** (Bloomsburg Area); **Heather Hackenberg** (Danville Area); **Mary Ann Stanton** (Lewisburg Area); **Deborah Price** (Millville Area); and **Slade Shreck** (Shikellamy). Milton Area School District also will appoint a CSIU representative.

### FISCAL MATTERS

CSIU directors accepted monthly financial reports and approved payment requests for November. Directors also authorized opening a new FNB Corporation account to accept incoming wire transfers and Automated Clearing House deposits, and to participate in FNB's Merchant Services Service Fee Program.

### PERSONNEL MATTERS

Directors elected three new staff members:

- **Marie Bourassa**, as an aide;
- **Jennifer Esposito**, as a family support technical specialist; and
- **Zena Miller**, as Head Start assistant instructor.

Directors approved the following:

- substitute teachers and para-educators (aides) for the 2017-18 school year;
- position transfer for **Xiyun (Sabrina) Liu**, to Pre-K Counts senior instructor;
- title change for **Barry Fetter**, to facilities and fleet support technician;
- resignations of:
  - **Melissa Buhay**, as Statewide Adoption Network technical specialist;
  - **Heather Cuff**, as Early Head Start senior family partner/home visitor;
  - **Heidi Daub**, as classroom assistant; and
  - **Jean Lepley**, retiring as grant and budget analyst technical specialist.

Directors approved the following for part-time employees: one new employee, one title change, three resignations/terminations and one position transfer.

Directors also approved:

- stipend payment for **Rebecca Schu**, who served as a mentor in the 2016-17 New Teacher Induction program;
- stipend payments for **Ami Goudreau** and **Jessica Roberts**, who served as mentors in the 2017-18 New Teacher Induction program; and
- a software licensing agreement with BLAST IU 17 for an assessment tool as a way to standardize and simplify teacher and staff evaluations.

### TECHNOLOGY/MARKETPLACE COMMITTEE REPORT

Directors approved Bid Awards and Extensions for KPN and PEPPM.



Central Susquehanna  
Intermediate Unit

*Enriching learning...  
Enriching lives*

(over)

## **POLICY COMMITTEE REPORT**

Directors approved the following policies at first reading:

### Section: 800 Operations

- 800 Record Retention and Destruction
- 801 Public Records
- 805 Emergency Preparedness
- 805.1 Relations with Law Enforcement Agencies
- 807 Opening Exercises/Flag Displays
- 810.2 Transportation – Video/Audio Recording
- 811 Bonding
- 812 Property Insurance
- 813 Other Insurance
- 814 Copyright Material
- 814.1 Intellectual Property
- 818 Contracted Services
- 819 Suicide Awareness, Prevention and Response
- 824 Maintaining Professional Adult/Student Boundaries
- 828 Fraud

### Section: 900 Community

- 901 Public Relations Objectives
- 902 Publications Program
- 903 Public Participation in Board Meetings
- 904 Public Attendance at Intermediate Unit Events
- 905 Citizen Advisory Committees
- 906 Public Complaints
- 907 Intermediate Unit Visitors
- 908 Relations with Parents/Guardians
- 910 Community Engagement
- 911 Media Relations
- 912 Relations with Educational Institutions
- 913 Non-school Organizations/Groups/Individuals
- 916 Volunteers

## **POLICY AND PROGRAM MATTERS**

Directors approved the following Northumberland Area Head Start/Early Head Start items: Eligibility, Recruitment, Selection, Enrollment and Attendance Plan Revision; Updated Strategic Plan for 2017-18; and Monthly Report for October 2017.

Directors also approved Year 2 of a Geisinger Medical Center Nursing Assistant Residency Memorandum of Understanding.

## **NEXT MEETING**

The next regular meeting of the board is scheduled for Wednesday, Jan. 17 at Work Foundations +, 911 Greenough Street, Sunbury.

## **WORK STUDY SESSION**

Chief Innovation Officer **John Brenchley** presented information regarding Phishing. He explained protective technologies that are in place at CSIU. Mr. Brenchley also shared the recent redesign of the KPN website.

## **SPOTLIGHT SEGMENT**

Chief Financial Officer **Charles Peterson Jr.** presented a brief overview regarding the CSIU's partnership with Community Aid, an area thrift store. Based on the weight of the donations from the two collection boxes in its parking lots, the CSIU receives Community Aid gift cards to give to clients. During the last three years, the CSIU earned 186 \$25 gift cards for a total of \$4,650 to assist families in the CSIU region.

CENTRAL  
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