

# BOARD OF DIRECTORS' REPORT

JUNE 2019

The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, June 19 at the CSIU central office.

## DIRECTORS

### **Benton Area:**

Kathleen DeYong

### **Berwick Area:**

Daniel F. McGann,  
Secretary

### **Bloomsburg Area:**

Jonathan Jones

### **Central Columbia:**

Bruce E. Rhoads,  
Vice President

### **Danville Area:**

Heather Hackenberg

### **Lewisburg Area:**

Mary Ann Stanton

### **Line Mountain:**

Lauren Hackenburg

### **Midd-West:**

Victor L. Abate

### **Mifflinburg Area:**

Dennis Keiser

### **Millville Area:**

Deborah Price

### **Milton Area:**

Dr. Alvin Weaver

### **Mount Carmel Area:**

William Brecker

### **Selinsgrove Area:**

Larry D. Augustine,  
President

### **Shamokin Area:**

Jeffrey Kashner

### **Shikellamy:**

Slade Shreck

### **Southern Columbia Area:**

Joseph Klebon,  
Treasurer

### **Warrior Run:**

Tamara Hoffman

## WORK-STUDY SESSION

Assistant Executive Director/Chief Administrative Officer **Lynn Cromley** introduced the Center for Schools and Communities (CSC) Director **Shileste Overton Morris**. Ms. Cromley congratulated the CSC on their 30<sup>th</sup> anniversary. Ms. Overton Morris shared a video with directors that provided an overview of programs and services provided by the CSC. She also reported that the CSC has served a total of 50 states, including all school districts in Pennsylvania, and 15 countries.

## SPOTLIGHT

**Shileste Overton Morris**, CSC Director, provided directors with information regarding the Center for the Promotion of Social and Emotion Learning (CPSEL).

## BUDGET AND FINANCE MATTERS

CSIU directors accepted monthly financial reports and approved May payment requests. Directors also approved the revised 2018-19 and proposed 2019-20 Programs and Services Budgets; agreement for PA Trust administration consulting services; the authorization of seven staff members as authorized agents of the Board to conduct banking transactions; authorization of First National Bank, Pennsylvania Local Government Investment Trust (PLGIT) and Pennsylvania School District Liquid Asset Fund (PSDLAF) as CSIU depositories for 2019-20.

Directors also approved a contract with Baker Tilly Virchow Krause, LLP for annual financial and single audits; worker's compensation insurance with Key Risk Insurance for 2019-20; a support services agreement with Pennsylvania Trust (PA Trust) for 2019-20; sublease agreement with Indigo Wren's Nest Wellness Center, LLC; and the purchase of emergency preparedness kits from EDU-CARE Services.

## HUMAN RESOURCES MATTERS

Directors approved ten new staff members:

- **Dennis Abdul-Jihad**, special education teacher;
- **Carly M. Sees**, speech therapist;
- **Whitney Stiver**, Corrections Education teacher;
- **Jamie R. Bartlett**, Head Start family and health coordinator;
- **Sara J. Boucher**, Pre-K Counts assistant instructor;
- **Lacy M. Cole**, Head Start assistant instructor;
- **Kymerlee Gessner**, Head Start assistant instructor;
- **Ashlie J. Fritz**, practical nursing program instructor;
- **Sheyna Stankiewicz**, Early Intervention teaching assistant; and
- **Kimberly Taylor-Carmo**, family support administrative assistant.

Directors approved:

the following position transfers:

- **Bette L. Arnold**, from Head Start assistant instructor to Early Intervention teaching assistant;
- **Kenneth D. Erb**, from facilities coordinator to manager of buildings and grounds;
- **Kedar N. Kafley**, from Migrant Education student support specialist to ESL and diploma project coordinator;
- **Shane V. Kelly**, from adult basic education instructor (part-time) to adult basic education instructor (full-time);
- **Kevin L. Kilgus**, from business administrator to director of financial services;

## TECHNOLOGY/ MARKETPLACE MATTERS

Directors approved a Keystone Purchasing Network/PEPPM endorsement agreement with PA Association of School Board Officials.

## BOARD GOVERNANCE

The following directors were elected to CSIU Board offices for 2019-20.

President:

**Larry Augustine**  
(*Selinsgrove Area*)

Vice-President:

**Bruce Rhoads**  
(*Central Columbia*)

Secretary:

**Daniel McGann**  
(*Berwick Area*)

Treasurer:

**Joseph Klebon**  
(*Southern Columbia Area*)

## ADMINISTRATIVE MATTERS

Directors approved the proposed solicitor and legal counsel for 2019-20 and authorization for the Executive Committee to approve any matters prior to the August 21, 2019 board meeting.

## NEXT MEETING

The next regular meeting of the board is scheduled for **Wednesday, August 21, 2019** at 7 p.m. at the CSIU central office. There is no July board meeting.

- **Donna M. Mancuso-Bertone**, from practical nursing program instructor (part-time) to practical nursing program instructor (full-time); and
- **Kimberly A. Renz**, from ELECT student support specialist to WATCH project coordinator.

the following title change:

- **Richard C. Scarantino**, from one-on-one instructional support program assistant to instructional support program assistant.

the following resignations:

- **Nancy L. Bashore**, retiring as Corrections Education language arts teacher;
- **Jacqueline M. McNeil**, as Pre-K Counts associate instructor;
- **Christine L. Miller**, as Head Start instructor;
- **Lynette M. Pauling**, Pre-K Counts associate instructor;
- **Regina M. Plasters**, retiring as Head Start instructor;
- **Elizabeth A. Rathfon**, retiring as assistant facilities coordinator;
- **Lauren S. Reedy**, one-on-one classroom assistant;
- **Sara F. Rohrbach**, retiring as Early Intervention instructional assistant;
- **Jennifer L. Spotts**, communications manager; and
- **Nancy L. Williard**, retiring as Early Intervention instructional assistant.

Directors also approved:

- hire of three part-time employees;
- hire of three summer work employees;
- resignations from two part-time employees;
- employment of three substitute employees;
- salary adjustments for one full-time employee and three senior leaders;
- salary adjustments for non-bargaining unit staff and regular part-time staff; and
- appointment of trust managers.

## EDUCATIONAL PROGRAM MATTERS

Directors approved the Head Start/Early Head Start Monthly Report for April 2019; annual documentation submission to the Pennsylvania Department of Education assuring Early Intervention Special Education services and programs for the 2019-20 school year; and submission of the 2019-20 Individuals with Disabilities Education, Part B (IDEA-B) funds application.

Directors also approved:

- financial support for renovations of a science lab at Watsontown Elementary School;
- the purchase of a new vehicle for the driver education program;
- classroom user agreements with Bloomsburg Area, Lewisburg Area and Mid-West School Districts for classroom and office space;
- contracts with Creating and Facilitating Equality for provision of the 2019 STEAM one-week residential camp for Migrant Education high school students, CoolSpeak: The Youth Engagement Company for provision of the 2019 STEM one-week residential summer program for Migrant Education middle school students and Kidswork Therapy Center for compensatory education occupational therapy services;
- lease agreements with Postage Pros Plus for a postage meter at the CSIU Schools at North Central Secure Treatment Unit, Sobeck Property Management, LLC for office and storage space; and lease agreement revision with Warrior Run School District for instructional and office space;
- an Education Service Agreement for the 2019-20 school year with Shamokin Area School District for educational services to be provided to a residential treatment facility; and
- contracts for services with Craven Tech, LLC and KJSmile, Inc. to provide music appreciation services for the 2019-20 school year.

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