

BOARD OF DIRECTORS' REPORT

AUGUST 2019

DIRECTORS

Benton Area:

Kathleen DeYong

Berwick Area:

Daniel F. McGann,
Secretary

Bloomsburg Area:

Jonathan Jones

Central Columbia:

Bruce E. Rhoads,
Vice President

Danville Area:

Vacant

Lewisburg Area:

Mary Ann Stanton

Line Mountain:

Lauren Hackenburg

Mid-West:

Victor L. Abate

Mifflinburg Area:

Dennis Keiser

Millville Area:

Deborah Price

Milton Area:

Dr. Alvin Weaver

Mount Carmel Area:

William Brecker

Selinsgrove Area:

Larry D. Augustine,
President

Shamokin Area:

Jeffrey Kashner

Shikellamy:

Slade Shreck

Southern Columbia Area:

Joseph Klebon,
Treasurer

Warrior Run:

Tamara Hoffman

The CSIU Board of Directors Executive Committee approved the following items. They were ratified at the September 18, 2019 Board meeting. A quorum was not reached at the August 21, 2019 regular monthly meeting.

WORK STUDY SESSION

Professional Leadership Day award recipients were honored by the board during the Work Study Session: **Kim Zoch**, Passion for Excellence Award; **Nancy Jacobs**, Kudos Award; and **Kelly Walker**, Ambassador of the Year.

BUDGET AND FINANCE MATTERS

CSIU directors accepted monthly financial reports and approved payment requests for June and July. Directors also approved program budget transfers and authorization of **Brian Snyder**, Chief Financial and Operations Officer, as the CSIU's liaison to the PA OPEB Trust.

HUMAN RESOURCES MATTERS

Directors approved 23 new staff members:

- **Lisa M. Abdill**, as Early Intervention teaching assistant;
- **Kellie A. Bingaman**, as Head Start assistant instructor;
- **Bernadette U. Boerckel**, as director of community outreach;
- **Gabrielle Bond**, as Head Start assistant instructor;
- **Christina M. Buck**, as Head Start instructor;
- **Susan T. Doersam**, as Head Start assistant instructor;
- **Heather Goshert**, as nursing assistant education instructor/practical nursing instructor;
- **Dana M. Graupensperger**, as Center for Schools and Communities (CSC) administrative support manager and human resources liaison;
- **Amy G. Gronlund**, as Early Intervention teaching assistant;
- **Nicole Hill**, as Early Intervention teaching assistant;
- **Jennifer M. Jones**, as teacher of deaf/hearing impaired;
- **Brianna Kunkel**, as 21st Century Community Learning Centers site coordinator;
- **Nicole M. Lady**, as migrant technology support specialist;
- **Sherri L. Long**, as CSC design coordinator;
- **Kelly M. Loss**, as buildings and grounds support coordinator;
- **Crystal S. Marshalek**, as an aide;
- **Vickie M. Norman**, as PIMS client support specialist;
- **Carol L. C. Paxton**, as Center for the Promotion of Social and Emotional Learning director;
- **Betsy J. Persing**, as classroom assistant;
- **Alyssa A. Smith**, as Early Intervention teaching assistant;
- **Catherine Spotts**, as an aide;
- **Shalini Vishwakarma**, as Head Start assistant instructor; and
- **Grace E. Yost**, as Head Start assistant instructor.

Directors also approved:

the following position transfers:

- **Amy K. Acornley**, to Pre-K Counts associate instructor;
- **Bette L. Arnold**, to Early Intervention instructional assistant;
- **Mark C. Carollo**, to cooperative purchasing programs manager;
- **Andrea G. Kolb**, to statewide multilingual education and instructional design project manager;
- **Jared D. Lehman**, to associate director of cooperative purchasing;

POLICY MATTERS

Directors accepted first reading of the following proposed policy numbers: 006 – Meetings; 104 – Nondiscrimination/Discriminatory Harassment - Employment Practices; 108 – Adoption of Textbooks; 204 – Attendance; 210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors; 220 – Student Expression/Distribution and Posting of Materials with attachment; 222 – Tobacco/Nicotine (Pupils); 249 – Bullying; 323 – Tobacco/Nicotine (Employees); 619 – Intermediate Unit Audit; 704 – Maintenance; 707 – Use of Intermediate Unit Facilities; 806 – Child Abuse; 904 – Public Attendance at Intermediate Unit Events with attachment; and new policy 247 – Hazing.

NEXT MEETING

The next regular meeting of the board is scheduled for Wednesday, Sept. 18 at 7 p.m. at the CSIU central office.

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT

90 Lawton Lane,
Milton, PA 17847
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- **Erin N. Mills**, to Pre-K Counts assistant instructor;
- **Vaughn A. Murray**, to education programs information technology manager;
- **Thomas W. Naugle**, to senior technology consultant;
- **Jessica L. Probst**, to nursing education managing coordinator; and
- **Elizabeth A. Weaver-Ronk**, to senior systems and data analyst coordinator

the following position reclassification:

- **Leah J. Borow**, from non-exempt to exempt

the following resignations:

- **Lynn M. Cromley**, retiring as assistant executive director/chief administrative officer;
- **Sarah R. Fisher**, as Head Start instructor;
- **Leighann M. Garland**, as CSC conference and professional development technical specialist;
- **Linda C. Herr**, as WATCH Project career coordinator;
- **Tegan M. Kessler**, as Early Head Start family partner/home visitor;
- **Xiyun Liu**, as Pre-K Counts senior instructor;
- **Bethann M. McCain**, as curriculum director;
- **Julia M. Muse**, as client support analyst I;
- **Richard C. Scarantino**, as instructional support program assistant;
- **Samantha R. Snyder**, as practical nursing program instructor;
- **Sheyna S. Stankiewicz**, as Early Intervention teaching assistant; and
- **Michael R. Tanney Jr.**, as 21st Century Community Learning Centers site coordinator.

Directors also approved:

- hire of two part-time, instructional employees: **Kathryn L. Herman**, as physical therapist and **Kimberly J. Kepner**, as licensed school social worker;
- hire of two part-time, non-instructional employees: **Faye Fahnestock** as nutrition operations assistant and **Linda W. Walker**, as healthcare education coordinator;
- hire of one part-time, summer work employee;
- change in start date for one part-time, summer work employee;
- position transfers for two part-time employees;
- resignations from four part-time employees;
- furlough of four part-time employees;
- hire of three substitute bus drivers;
- termination of one part-time employee;
- hire of 80 substitute teachers and 14 substitute aides for the 2019-20 school year;
- hire of one substitute nursing assistant instructor/practical nursing instructor;
- addition of one employee mentor recommendation for the 2018-19 New Teacher Induction Program; and
- salary correction for one full-time employee.

BUILDINGS AND GROUNDS MATTERS

Directors approved a contract with Shaw Industries, Inc. for carpet replacement in the CSIU Conference and Learning Center; a change order to the contract with Kint Fire Protection to add duct detectors in large HVAC units as required by code; lease agreement revision with Community Action Realty; lease agreement renewals with Market Street Rentals, LLC, Housing Authority of Northumberland County, Central Pennsylvania Workforce Development Corporation and County of Northumberland for the adult education program; and the purchase of two vehicles for the Office of Dispute Resolution.

EDUCATIONAL PROGRAM MATTERS

Directors approved action for the 2019-20 Head Start/Early Head Start application for Year 5 Refunding, 2019 Self-Assessment Summary, 2019-20 Strategic Plan, and monthly enrollment, meal distribution, credit card expenses and monitoring data for June 2019. Directors also approved an Educational Instruction and Supervision Agreement with Diversified Treatment Alternative Centers, LLC; an extension of contract for training services with Lancaster-Lebanon Intermediate Unit; Education Service Agreements for the 2019-20 school year with Mifflinburg Area, Muncy Area and Warrior Run school districts; a contract with Bayada Home Health Care, Inc. to provide basic nursing and aide care to students in the CSIU Early Intervention and school-age programs; and renewal of an annual subscription software license with Illuminate Education.