

# BOARD OF DIRECTORS' REPORT

OCTOBER 2019

## DIRECTORS

### **Benton Area:**

Kathleen DeYong

### **Berwick Area:**

Daniel F. McGann,  
Secretary

### **Bloomsburg Area:**

Jonathan Jones

### **Central Columbia:**

Bruce E. Rhoads,  
Vice President

### **Danville Area:**

Vacant

### **Lewisburg Area:**

Mary Ann Stanton

### **Line Mountain:**

Lauren Hackenburg

### **Midd-West:**

Victor L. Abate

### **Mifflinburg Area:**

Dennis Keiser

### **Millville Area:**

Deborah Price

### **Milton Area:**

Dr. Alvin Weaver

### **Mount Carmel Area:**

William Brecker

### **Selinsgrove Area:**

Larry D. Augustine,  
President

### **Shamokin Area:**

Jeffrey Kashner

### **Shikellamy:**

Slade Shreck

### **Southern Columbia Area:**

Joseph Klebon,  
Treasurer

### **Warrior Run:**

Tamara Hoffman

The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, Oct. 23 at the CSIU central office.

## WORK STUDY SESSION

**Brian Snyder**, Chief Financial and Operations Officer, and **Mandy Rothermel**, Benefits and Wellness Manager, presented the Human Resources Annual Report for 2018-19, which depicted the number of full-time and part-time staff, their education levels and total payroll; employees' participation in the Sick Leave Bank, credit reimbursement and flexible spending accounts; and costs associated with unemployment compensation and workers' compensation.

## SPOTLIGHT SEGMENT

CSIU staff member **Jared Lehman**, Associate Director of Cooperative Purchasing, highlighted the CSIU's Cooperative Purchasing programs. These programs include PEPPM and Keystone Purchasing Network. Mr. Lehman reported that 48 states currently have contracts through cooperative purchasing, with Pennsylvania leading with the highest number of sales. One percent of those sales come from CSIU districts.

## BOARD GOVERNANCE

Directors approved conference registration and travel for CSIU Director Jonathan Jones (Bloomsburg Area) to attend the Consumer Electronics Show on Jan. 7-10, 2020 in Las Vegas, Nev. as part of his responsibilities on the Technology/Marketplace Committee.

## BUDGET AND FINANCE MATTERS

CSIU directors accepted monthly financial reports and approved payment requests for September. Directors also approved payment for one-half of the annual license fee for Forecast5 5Sight and a contract with Central Audit, LLC to collect outstanding tuition owed to the Central Susquehanna LPN Career Center.

## HUMAN RESOURCES MATTERS

Directors approved five new staff members:

- **Valerie Auman**, as Head Start instructor;
- **Karen M. Nogle**, as benefits and wellness specialist;
- **Kaitlin O'Neill**, as human resources compliance administrative assistant;
- **Alyssa M. Sebastian**, as Early Head Start family partner/home visitor; and
- **Brianna L. Taylor**, as Head Start instructor;

Directors approved:

the following position transfers:

- **Meghan J. Deitterick**, from Early Intervention program evaluation consultant to Early Childhood educational consultant;
- **Jennifer S. Gurski**, from educational consultant to director of professional development and online learning;
- **Tony Hauger**, from facilities support technician to buildings and grounds lead technician;
- **Kedar N. Kafley**, from ESL and diploma project coordinator (full-time) to ESL and diploma project coordinator (part-time);
- **Crystal S. Marshalek**, from aide to classroom assistant;
- **Christina M. Moser**, from Pre-K Counts program/recruitment coordinator to Pre-K Counts program supervisor;

- **Mandy L. Rothermel**, from benefits and wellness manager to human resources manager; and
- **Catherine M. Spotts**, from aide to classroom assistant.

the following resignations:

- **Mary Kim Diefenderfer**, retiring as family education program manager;
- **Ethan J. Emiliani**, client support specialist;
- **Susan Kay Mazol**, retiring as vision teacher; and
- **Patti L. Rudy**, retiring as Head Start assistant instructor.

Directors also approved:

- employment of one part-time, non-instructional employee: **Bradley W. Laidacker**, as driver/safety education instructor;
- resignations from three part-time employees;
- one full-time and one part-time salary adjustment;
- one substitute teacher for the 2019-20 school year;
- changes to the Admin Group Titles of the Administrative Group Compensation Plan of the current Act 93 Agreement; and
- substitute aide and teacher rate increase recommendations.

### **BUILDINGS AND GROUNDS MATTERS**

Directors approved the purchase of a 2019 New Holland, 40 HP tractor and the purchase of attachments for the new tractor from Rovendale Ag & Barn, Inc. Directors also approved a contract with Waste Management for trash removal services and a lease agreement renewal with Members Choice Financial Credit Union.

### **EDUCATIONAL PROGRAM MATTERS**

Directors approved the Summary of the Head Start 2018-19 Performance Indicator Report and the Head Start/Early Head Start monthly enrollment, meal distribution, credit card expenses and monitoring data for July and August 2019. Approval was also given for a contract with Bayada Home Health Care, Inc. to provide basic nursing and aide care to students in the CSIU Early Intervention and school-age programs; and school bus drivers for the CSIU's student transportation programs for the 2019-20 school year.

### **NEXT MEETING**

The next regular meeting of the board is scheduled for Wednesday, Nov. 20 at 7 p.m. at the CSIU central office.

The regular monthly meeting scheduled for Wednesday, Jan. 15, 2020 has been moved to Jan. 22, 2020.