

BOARD OF DIRECTORS' REPORT

MARCH 2021

The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, March 17 via electronic communication due to the COVID-19 pandemic.

DIRECTORS

Benton Area:

Kathleen DeYong

Berwick Area:

Susy Wiegand

Bloomsburg Area:

Jonathan Jones

Central Columbia:

Bruce E. Rhoads,
Vice President

Danville Area:

Dr. Yohannes Getachew

Lewisburg Area:

Mary Ann Stanton

Line Mountain:

Lauren Hackenburg

Midd-West:

Victor L. Abate

Mifflinburg Area:

Dennis Keiser,
Treasurer

Millville Area:

Deborah Price

Milton Area:

Dr. Alvin Weaver

Mount Carmel Area:

William Brecker

Selinsgrove Area:

Larry D. Augustine,
President

Shamokin Area:

Jeffrey Kashner

Shikellamy:

Slade Shreck,
Secretary

Southern Columbia Area:

Gregory Klebon

Warrior Run:

Tamara Hoffman

SPOTLIGHT SEGMENT

Chief Outreach Officer **Dr. Bernadette Boerckel** shared a video with directors highlighting the YES to the Future program. The CSIU partners with the Central Pennsylvania Workforce Development Corporation and Pennsylvania CareerLink to provide education, training and employment services to young adults between the ages of 16 and 24. These services include: gaining job skills through paid internships; exploring careers; searching for jobs; learning to manage money; getting their GED; meeting one-on-one with YES staff; visiting colleges and training programs; and touring employer sites. This video and all CSIU Stories videos can be viewed at www.csiu.org/csiustories.

BOARD GOVERNANCE

CSIU BOARD OF DIRECTORS' MEETING SCHEDULE FOR 2021-22

Directors approved the 2021-22 schedule for CSIU Board of Directors' meetings. The full schedule is listed on the CSIU website.

BUDGET AND FINANCE MATTERS

CSIU directors accepted monthly financial reports and approved payment requests for February 2021. Directors also accepted the Single Audit for year ending June 30, 2020.

TECHNOLOGY/MARKETPLACE MATTERS

Directors approved Keystone Purchasing Network (KPN) definite quantity line-item bids for art supply, computer supply, general supply and July delivery copy paper supply categories for the 2021-22 purchasing cycle.

HUMAN RESOURCES MATTERS

Directors approved six new staff members:

- **Jade L. Brokaw**, as career counselor specialist;
- **Scott J. Fabrizio**, as workforce specialist;
- **Creasy O. Lopez**, as Migrant Education recruiter;
- **Ashley N. Miccio**, as Early Head Start family partner/home visitor;
- **Taylor L. Teichman**, as youth development coordinator;
- **Doris L. Thompson**, as Head Start assistant instructor; and
- **Diane L. Woodlyn**, as workforce career coordinator.

the following position transfers:

- **Matthew D. Butensky**, from youth development coordinator to youth development managing coordinator;
- **Anthony J. Curtier**, from client support specialist I to senior client support specialist I;
- **Lori A. Potutschnig**, from Migrant Education recruitment coordinator to site manager for Migrant Education;
- **Matthew S. Roslevich**, from technical support specialist to senior technical support specialist; and
- **Kristy M. Sones**, from workforce career coordinator to workforce academic specialist.



Central Susquehanna
Intermediate Unit

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EDUCATIONAL PROGRAM MATTERS

Directors approved the submission of a grant application for a 1.22 percent COLA increase for Head Start and Early Head Start. Directors also approved the Head Start and Early Head Start Monthly Report for January 2021.

ADMINISTRATIVE MATTERS

Directors approved the appointment of Rae Ann Crispell to the following positions, effective April 1, 2021: Right-to-Know Officer; CSIU representative to the Central Susquehanna Region School Employees' Health and Welfare Trust Board of Trustees; and School Safety and Security Coordinator.

NEXT MEETING

The next regular meeting of the board is scheduled for **Wednesday, April 21, 2021** at 7 p.m. and will be held virtually.

the following changes in start dates:

- **Lindsey E. Hartman**, speech therapist, from March 22, 2021 to March 15, 2021; and
- **Colleen M. Epler-Ruths**, educational consultant, from Feb. 15, 2021 to Feb. 12, 2021.

the following resignations:

- **M. David Baird**, as site director for Migrant Education;
- **Michelle M. Diggins**, retiring as Early Intervention instructional support program assistant;
- **Tamela J. Rieppel**, retiring as Migrant Education data specialist;
- **Richard J. Shearer**, retiring as Corrections Education–science teacher; and
- **Dr. Kevin P. Singer**, retiring as executive director.

Directors also approved:

- employment of one part-time, instructional employee; **Kylee S. DeLong**, as physical therapist;
- employment of two part-time, non-instructional employees: **Kacy L. Lewis**, as driver/safety education instructor, and **Jennifer W. Parks**, as English as a Second Language/Adult Basic Education instructor;
- a salary update for one part-time employee;
- a resignation from one part-time employee: **Kathryn L. Herman**, as physical therapist; and
- employment of four substitute teachers.

BUILDINGS AND GROUNDS MATTERS

Directors approved the following items:

- a contract with Gordian, through the KPN contract, for building renovations to the CSIU central office;
- a contract with KI, through the KPN contract, for the purchase and installation of glass partition walls for office space located at the CSIU central office;
- a contract with Arnold's Office Furniture, through the Costars contract, for the purchase and installation of office cubicles at the CSIU central office;
- a contract with KI, through the KPN contract, for the purchase of office furniture for the CSIU central office;
- a contract with iLobby to provide visitor and employee management software; and
- a contract with HUNT Engineers, Architects & Surveyors to provide engineering and architectural services for the office reorganization at the CSIU Annex building.

POLICY MATTERS

Directors accepted second reading and adoption of the following proposed policy revisions: 103 – Discrimination/Title IX Sexual Harassment Affecting Students; 104 – Discrimination/Title IX Sexual Harassment Affecting Staff; 113.1 – Discipline of Students with Disabilities; 113.2 – Behavior Support; 113.4 – Confidentiality of Special Education Student Information; 203 – Immunizations and Communicable Diseases; 209 – Health Services/Medical Records; 247 – Anti-Hazing; 249 – Bullying/Cyberbullying; 309.1 – Telework; 314 – Physical Examination; 317.1 – Educator Misconduct; 318 – Attendance and Tardiness; 331 – Job Related Expenses; 332 – Working Periods; 334 – Sick Leave; 705 – Facilities and Workplace Safety; 824 – Maintaining Professional Adult-Student Boundaries; 880 – Electronic Signatures; 904 – Public Attendance at Intermediate Unit Events; and 907 – Intermediate Unit Visitors. Directors also accepted first reading of the following new policies: 252 – Dating Violence; 340 – Responsibility for Student Welfare; and 803 – Intermediate Unit Calendar.