

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
Minutes of the Regular Monthly Meeting
Wednesday, February 17, 2021

Virtual Meeting

COMMITTEE MEETINGS – 6: 30 p.m.

Budget and Finance Committee
Buildings and Grounds Committee
Human Resources Committee

BUSINESS MEETING – 7 p.m.

1. INTRODUCTION

1.1 Call to Order

The meeting was called to order by Vice President Rhoads at 7:06 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call – Directors present - 11; Directors absent - 6

Director	District	Present	Absent
Victor Abate	Midd-West	X	
Larry Augustine, President	Selinsgrove Area	X	
William Brecker	Mount Carmel Area		X
Kathleen DeYong	Benton Area		X
Dr. Yohannes Getachew	Danville Area		X
Lauren Hackenburg	Line Mountain		X
Tamara Hoffman	Warrior Run	X	
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area	X	
Dennis Keiser, Treasurer	Mifflinburg Area	X	
Gregory Klebon	Southern Columbia Area		X
Deborah Price	Millville Area	X	
Bruce Rhoads, Vice President	Central Columbia	X	
Slade Shreck, Secretary	Shikellamy	X	
Mary Ann Stanton	Lewisburg Area	X	
Dr. Alvin Weaver	Milton Area		X
Susy Wiegand	Berwick Area	X	

1.4 Announcements

Directors were asked to state their name when making a motion or second during the meeting, allowing for the motion to be recorded accurately.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, March 17, 2021 and will be held virtually. Directors were asked to consider virtual meetings through June 2021 due to the pandemic.

1.5 Opportunity for Public Comment

The public was instructed on how to submit comments/questions to the CSIU Board by sending an email to AsktheBoard@CSIU.org prior to the start of the meeting. The meeting moderator was responsible for collecting all emails and will share with the Board at this time. There were no public comments.

1.6 Approval of Minutes (Attachment)

Motion to approve the minutes of the meeting held on Wednesday, Jan. 20, 2021 as presented.

Motion by Victor Abate, second by Susy Wiegand.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

1.7 CSIU Staff and Others in Attendance

Dr. Bernadette Boerckel, Chief Outreach Officer

John Brenchley, Chief Innovation Officer

Kenneth Erb, Manager of Buildings and Grounds

Kevin Kilgus, Director of Financial Services

Andrea Kolb, Statewide Multilingual Education and Instructional Design Project Manager

Dr. John Kureljaja, Assistant Executive Director

Terri Locke, Director of Special Education and Alternative Placement

David Marshall, Center for Schools and Communities Contract, Grant and Operations Manager

Dr. Molly Nied, Chief Academic Officer

Dr. Shileste Overton-Morris, Chief Programs Officer

Amy Pfleegor, Executive Office Manager/Board Recording Secretary

Eric Shearer, Telecommunications Technology Network Coordinator

Dr. Kevin Singer, Executive Director

Brian Snyder, Chief Financial and Operations Officer

Jennifer Williams, Director of Special Education and Early Childhood Services

1.8 Spotlight Segment – Healthcare Pathways

Chief Outreach Officer **Dr. Bernadette Boerckel** shared a Healthcare Pathways video with directors. The video showcases CSIU programs working in collaboration to support careers in healthcare. It highlights the range of support available to those beginning a career, as well as those seeking to increase their skills and credentials. Programs featured in the video include WATCH, YES to the Future, the Central Susquehanna LPN Career Center and Adult Education.

2. BOARD GOVERNANCE

2.1 Director Appointment

Directors are asked to approve Dr. Yohannes Getachew, Danville Area School District representative to the CSIU Board, to fulfill the remainder of the current term that expires June 30, 2021.

Dr. Getachew has also been approved by the Danville Area School District Board as the

representative to the CSIU Board from July 1, 2021 through December 2021 when Danville Area School District holds its reorganization meeting. Because the current term expires June 30, 2021, Dr. Getachew will be presented for approval in the election of CSIU directors for the upcoming term that begins July 1, 2021.

Motion to approve a director appointment as presented.

Motion by Dennis Keiser, second by Tamara Hoffman.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

Ms. Hackenburg joined the meeting at 7:15 p.m.

3. BUDGET AND FINANCE COMMITTEE – Tamara Hoffman, Chair; William Brecker and Deborah Price, Committee Members

3.1 Monthly Financial Statements for January 2021 (Attachments)

Directors are asked to approve the following January 2021 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for January 2021 as presented.

Motion by Mary Ann Stanton, second by Susy Wiegand.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

4. TECHNOLOGY/MARKETPLACE COMMITTEE - Bruce Rhoads, Chair; Jonathan Jones and Jeffrey Kashner, Committee Members

4.1 Keystone Purchasing Network (KPN) Definite Quantity Line-Item Bids (Attachments)

Directors are asked to approve KPN definite quantity line-item bid awards effective for the 2021-22 purchasing cycle as presented.

Athletic Supplies (July 2021 Delivery):

- BSN Sports, LLC, Jenkintown, Pa., total sales volume \$21,753.70
- Henry Schein, Melville, N.Y., total sales volume \$9,478.92
- Pyramid School Products, Tampa, Fla., total sales volume \$5,810.59
- Riddell/All American, North Ridgeville, Ohio, total sales volume \$4,967.00
- Sportsman's, Johnstown, Pa., total sales volume \$39,992.68

Cafeteria Supplies (July 2021 Delivery):

- Clark Food Service, Lancaster, Pa., total sales volume \$5,811.50
- Pennsylvania Paper & Supply Company, Inc., Scranton, Pa., total sales volume \$39,024.72

Custodial Supplies (June 2021 Delivery):

- Hassinger & Company, Inc., New Cumberland, Pa., total sales volume

\$109,264.28

- Hillyard Lancaster, Lancaster, Pa., total sales volume \$11,741.69
- LJC Distributors, Scranton, Pa., total sales volume \$79,324.07
- Pennsylvania Paper & Supply Company, Inc., Scranton, Pa., total sales volume \$168,946.56
- Veritiv Operating Co., Mechanicsburg, Pa., total sales volume \$36,413.00

Motion to approve KPN definite quantity line-item bid awards as presented.

Motion by Jonathan Jones, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

4.2 Keystone Purchasing Network (KPN) Bid Awards (Attachment)

Directors are asked to approve the list of recommended KPN bid awards, effective March 1, 2021 to Feb. 28, 2022.

Motion to approve KPN bid awards as presented.

Motion by Jonathan Jones, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

4.3 Assignment and Release Agreement (Attachment)

Pennsylvania Energy Consortium (PENCON) was originally established as a standalone entity designed to enter into electric purchasing contracts for Pennsylvania school districts. Administration recommends approval of an Assignment and Release Agreement with Direct Energy, PENCON and the CSIU for inclusion under the Keystone Purchasing Network umbrella.

Motion to approve an Assignment and Release Agreement for PENCON as presented.

Motion by Jonathan Jones, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

5. HUMAN RESOURCES COMMITTEE - Dennis Keiser, Chair; Larry Augustine and Mary Ann Stanton, Committee Members

5.1 Full-Time Personnel

New Employee – Instructional Staff

- **Jennifer E. Waltman**, New Columbia, received a master's degree from Walden University, Minneapolis, Minn. She has been employed as a teacher with Milton Area School District. Ms. Waltman is recommended as an **educational consultant** at the master's +45 step 7 classification, effective April 20, 2021 at an annual salary of \$62,758, according to the terms of the current Collective Bargaining Agreement (contingent upon receipt of required clearances). Funds for this replacement position are available in the TAC budget.

New Employees – Non-Instructional Staff

- **Soniris Arroyo**, Harrisburg, received a master's degree from Southern New Hampshire University, Manchester, N.H. She has been employed as a team lead with Hamilton Health Center, Harrisburg. Ms. Arroyo is recommended as a **workforce career coach**, at an hourly rate of \$17.23 (\$33,598.50 annually), effective Feb. 24, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the DCW Heroes budget.
- **Melissa K. Bowersox**, Watsontown, received an associate's degree from Pennsylvania College of Technology, Williamsport. She has been employed as a licensed practical nurse with VNA Health System, Lewisburg. Ms. Bowersox is recommended as a **nursing assistant educator**, at an annual salary of \$43,000, effective Feb. 23, 2021 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Geisinger NARP budget.
- **Joyce E. Schaeffer**, Watsontown, received a bachelor's degree from Bloomsburg University. She has been employed as a business manager with Warrior Run School District, Turbotville and was formerly a client support analyst III with the CSIU. Ms. Schaeffer is recommended as a **client support analyst III**, at an annual salary of \$72,000, effective April 19, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the computer services budget.
- **Steven G. Williams**, Harrisburg, received a master's degree from Northwestern University, Evanston, Ill. He has been employed as an executive director with PA House of Representatives Democratic Caucus, Harrisburg. Mr. Williams is recommended as a **Pennsylvania Statewide Afterschool Youth Development Network (PSAYDN) associate director**, at an annual salary of \$72,000, effective March 1, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the PSAYDN budget.

Position Transfers

- **Rae Ann Crispell**, from supplemental education services program manager at an annual salary of \$92,741.92, to **administrative support director**, at an annual salary of \$105,000, effective April 1, 2021
- **Sharon A. McIntyre**, from workforce specialist (full-time) at an hourly rate of \$22.62, to **workforce specialist (part-time)**, also at an hourly rate of \$22.62, effective March 1, 2021¹

¹ Voluntary reduction from full-time to part-time

Change in Start Dates

- **Hannah J. Burge**, WATCH Project career coordinator, from Jan. 4, 2021 to Jan. 18, 2021
- **Colleen M. Epler-Ruths**, educational consultant, from Feb. 15, 2021 to Feb. 12, 2021
- **Cheyenne Snyder**, Head Start assistant instructor, from Jan. 4, 2021 to Feb. 1, 2021

Title Changes

- **Hannah J. Burge**, WATCH Project career coordinator to **workforce career coordinator**, effective March 1, 2021
- **Kathy L. Sprenkle**, WATCH Project pre-intake and data specialist to **workforce pre-intake and data specialist**, effective Feb. 18, 2021

Resignation

- **Jeanette M. Consagra**, retiring as CSC administrative assistant, effective March 5, 2021

*Please note that effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

5.2 Part-Time Personnel

New Employee – Instructional Staff

- **McKenna J. Freeman**, licensed school social worker, at an hourly rate of \$32.16, effective Feb. 18, 2021 (contingent upon receipt of required clearances)

New Employee – Non-Instructional Staff

- **Michelle C. Black**, nutrition aide/custodian, at an hourly rate of \$8.60, effective Feb. 25, 2021 (contingent upon receipt of required clearances)

Resignation

- **Tiffany A. Benfer**, nutrition aide/custodian, effective Jan. 22, 2021

*Please note that effective date listed above is the last paid working day.

Motion to approve part-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

5.3 Appointment of Assistant Executive Director/Chief Academic Officer

Job Description/Title Change – Position Transfer

The executive director recommends a change in the job description/title for **Dr. Molly C. Nied**, chief academic officer to **assistant executive director/chief academic officer**, effective July 1, 2021, in accordance with terms of PA School Code §10-1078 (four-year period – July 1, 2021 through June 30, 2025), with a salary adjustment of \$3,000 in addition to the applicable employee salary increase for the 2021-22 school year and all applicable benefits. This appointment is recommended to increase administrative operational efficiency and better position the administration for future program changes and adjustments.

Motion to approve the appointment of Dr. Molly C. Nied to the position of Assistant Executive Director/Chief Academic Officer as presented by the executive director.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

5.4 Human Resources Consulting Contract

Directors are asked to approve a contract with JDugan Employee Relations, LLC as an independent contractor to assist as needed in human resources, personnel and selected business operations, at an hourly rate of \$100, at an amount not to exceed \$15,000, effective Jan. 1, 2021 through Dec. 31, 2021.

Motion to approve a consulting contract with JDugan Employee Relations, LLC as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

5.5 Compensation Consulting Agreement

Administration recommends approval of a compensation consulting agreement with Mosteller & Associates to assist administration with implementing a wage adjustment strategy and a job leveling matrix at a cost not-to-exceed \$21,000.

Motion to approve an agreement with Mosteller & Associates as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

5.6 Holiday Schedule – 12-Month Non-Instructional Staff (Attachment)

Directors are asked to approve the 2021-22 holiday schedule for 12-month non-instructional staff.

Motion to approve the 2021-22 holiday schedule for 12-month non-instructional staff as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and Bruce Rhoads, Committee Members

6.1 Purchase of Modular Classroom Trailer (Attachment)

Directors are asked to approve the purchase and installation of a modular classroom trailer at a cost of \$55,288 from Modular Genius through the CSIU's Keystone Purchasing Network. This trailer will allow Act 89 services to be provided to students attending Maranatha Christian School and will replace the current mobile classroom purchased in 1980. Funds for this purchase are available in the nonpublic budget.

Motion to approve the purchase of a modular classroom trailer as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan

Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

6.2 Revised Lease Agreement

Directors are asked to approve a revised lease agreement with Shikellamy School District for property located at 600 Arch Street, Sunbury, effective July 1, 2021 through June 30, 2026 at an annual cost of \$91,513. This revised lease will include 12 classrooms, a nurse's suite, office space and storage space for the Early Childhood programs. Funds for this revised lease are available in the Preschool and Early Head Start budgets.

Motion to approve a revised lease agreement with Shikellamy School District as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

6.3 Purchase of Restroom Upgrades

Administration recommends approval to purchase touchless restroom fixtures for the main building restrooms from PlumbersStock.com at a cost of \$11,424.25. Funds for these purchases are available in the buildings and grounds budget.

Three quotes were obtained and Plumberstock.com was the lowest quote.

Motion to approve the purchase of touchless restroom fixtures as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

7. POLICY COMMITTEE - Bruce Rhoads, Chair; Larry Augustine and Slade Shreck, Committee Members

7.1 Board Policy Revisions/New Policies (Attachments)

Policies listed below are being presented for first reading. They have been reviewed and approved by the Board Policy Committee, executive director, senior leaders and legal counsel.

Policy Revisions:

- 103 Discrimination/Title IX Sexual Harassment Affecting Students
 - 103 Attachment 1 – Report Form
 - 103 Attachment 2 – Discrimination Complaint Procedures
 - 103 Attachment 3 – Procedures/Grievance Process-Formal Complaints
- 104 Discrimination/Title IX Sexual Harassment Affecting Staff
 - 104 Attachment 1 – Report Form
 - 104 Attachment 2 – Discrimination Complaint Procedures
 - 104 Attachment 3 – Procedures/Grievance Process-Formal Complaints
- 113.1 Discipline of Students with Disabilities
- 113.2 Behavior Support

- 113.4 Confidentiality of Special Education Student Information
- 203 Immunizations and Communicable Diseases
- 209 Health Services/Medical Records
- 247 Anti-Hazing
- 249 Bullying/Cyberbullying
 - Attachment – Report Form (247, 249, 252)
- 309.1 Telework
- 314 Physical Examination
- 317.1 Educator Misconduct
- 318 Attendance and Tardiness
- 331 Job Related Expenses
- 332 Working Periods
- 334 Sick Leave
- 705 Facilities and Workplace Safety
- 824 Maintaining Professional Adult-Student Boundaries
- 880 Electronic Signatures
- 904 Public Attendance at Intermediate Unit Events
 - 904 Attachment – Public Behavior at Intermediate Unit Events
- 907 Intermediate Unit Visitors

New Policies:

- 252 Dating Violence
- 340 Responsibility for Student Welfare
- 803 Intermediate Unit Calendar

Motion to accept at first reading the proposed policies as presented.

Motion by Bruce Rhoads, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. EDUCATIONAL PROGRAM MATTERS

10.1 Northumberland Area Head Start and Early Head Start (Attachment)

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following item is presented for approval:

- Head Start/Early Head Start monthly enrollment, meal distribution, credit card expenses and monitoring data for December 2020

Motion to approve the Head Start/Early Head Start item as presented.

Motion by Jonathan Jones, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauen Hackenburg, Tamara Hoffman, Jonathan Jones,

Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

11. ADMINISTRATIVE MATTERS

11.1 Pennsylvania Department of Education (PDE) Resolution (Attachment)

Directors are asked to approve a Resolution to authorize Assistant Executive Director Dr. John Kurelja to sign on behalf of the CSIU any and all contracts, agreements, grants and/or licenses with PDE, effective Feb. 18, 2021. Directors are also asked to consent to the use of electronic signatures by Dr. Kurelja via PDE's e-grants system binding the CSIU to comply with the terms of any and all contracts, agreements and/or grants. Motion to approve a PDE Resolution as presented.

Motion by Victor Abate, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

12. ADMINISTRATIVE REPORTS

12.1 Executive Leadership - Dr. Kevin Singer, Executive Director

13. ADJOURNMENT

13.1 Adjourn Meeting

Vice President Rhoads adjourned the meeting at 7:32 p.m.

Respectfully submitted,

**Slade Shreck
Board Secretary**

**Amy L. Pfleegor
Board Recording Secretary**

14. INFORMATION ONLY

14.1 Human Resources – Staff Leaves of Absences

Paid Leaves of Absence

- **Letty H. Heim**, PIMS and student information systems data administrator, effective Jan. 15, 2021 to Feb. 26, 2021
- **Linda M. Saxton**, Early Intervention instructional assistant, effective Feb. 8, 2021 to Feb. 26, 2021

Extension of Paid Leaves of Absence

- **Paul R. Gola**, occupational therapist, effective Jan. 11, 2021 to Feb. 10, 2021
- **Melinda L. Lamprinos**, Early Head Start family partner/home visitor from Jan. 4, 2021 to Jan. 20, 2021

Return from Paid Leave of Absence

- **Melinda L. Lamprinos**, Early Head Start family partner/home visitor, effective Jan. 21, 2021

14.2 Human Resources – Completion of New Employee Probationary Period

The following staff members have completed their new employee probationary period:

- **Luis E. Beltran**, Migrant Education recruitment coordinator, effective Jan. 15, 2021
- **Marina B. Rondon**, Migrant Education program data specialist, effective Jan. 15, 2021

14.3 CSIU 907-A Report for 2019-20 Fiscal Year (Attachment)

On June 30, 2011, the Governor signed into law Act 24 of 2011 amending the Public School Code and creating a new reporting requirement for Intermediate Units.

Staff prepared and filed the PDE 907-A Report for Intermediate Units which identifies all contracts, interagency agreements, intergovernmental agreements, purchase orders, memoranda of understanding, agreements and other arrangements between a Commonwealth agency and the IU and between the IU and another or other IUs, which agreements have a value of \$50,000 or greater. The CSIU report for the 2019-20 fiscal year included 54 agreements which aggregated to \$36,969,408 in annual value.

A copy of the CSIU 2019-20 IU 907-A Report and reporting guidelines are attached for your information.

14.4 Unrestricted Funds Summary (Attachment)

Information item includes summary of CSIU unrestricted funds for the 2020-21 FY (Projected).

14.5 Fiscal Communications

Jan. 11, 2021, an email from Amy Davis (Career Ready State Project Co-Director – Allegheny Intermediate Unit) notifying CSIU of the contract for the PA Career Readiness Liaison for Region 6. This contract is in the amount of \$55,687 for the period of Dec. 1, 2020 through June 30, 2021.

Jan. 11, 2021, a letter from Danielle Mariano (Deputy Secretary – Pennsylvania Department of Education, Office of Administration) notifying CSIU of the Department's intent to exercise the one-year renewal option for the PIMS Application Support Center under Purchase Order #4300544113. The renewal option is in the amount of \$549,720 for the period of April 1, 2021 through March 31, 2022.

Jan. 26, 2021, an email from Daniel D. Kuba (Director – Pennsylvania Department of Labor & Industry, Bureau of Workforce Development Administration) notifying CSIU of the Notice of Obligation (NOO) for the Direct Care Worker Training Grant. This grant is in the amount of \$1,200,000 for the period of Jan. 1, 2021 through Sept. 30, 2022.