

**CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS**  
**Minutes of the Regular Monthly Meeting**  
**Wednesday, April 21, 2021**

Virtual Meeting

**COMMITTEE MEETINGS – 6:30 p.m.**

Budget and Finance Committee  
Buildings and Grounds Committee  
Human Resources Committee  
Technology/Marketplace Committee

**BUSINESS MEETING – 7 p.m.**

**1. INTRODUCTION**

**1.1 Call to Order**

The meeting was called to order by President Augustine at 7:03 p.m.

**1.2 Pledge of Allegiance**

**1.3 Roll Call – Directors present - 14; Directors absent - 2; Vacancy - 1**

<b>Director</b>	<b>District</b>	<b>Present</b>	<b>Absent</b>
Victor Abate	Mid-West	X	
Larry Augustine, President	Selinsgrove Area	X	
William Brecker	Mount Carmel Area	X	
Dr. Yohannes Getachew	Danville Area	X	
Lauren Hackenburg	Line Mountain	X	
Tamara Hoffman	Warrior Run	X	
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area	X	
Dennis Keiser, Treasurer	Mifflinburg Area	X	
Gregory Klebon	Southern Columbia Area		X
Deborah Price	Millville Area	X	
Bruce Rhoads, Vice President	Central Columbia	X	
Slade Shreck, Secretary	Shikellamy	X	
Mary Ann Stanton	Lewisburg Area	X	
Dr. Alvin Weaver	Milton Area		X
Susy Wiegand	Berwick Area	X	
Vacant	Benton Area		X

**1.4 Announcements**

Directors were asked to state their name when making a motion or second during the meeting, allowing for the motion to be recorded accurately.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, May 19, 2021 and will be held virtually.

### **1.5 Opportunity for Public Comment**

The public was instructed on how to submit comments/questions to the CSIU Board by sending an email to AsktheBoard@csiu.org prior to the start of the meeting. The meeting moderator was responsible for collecting all emails and will share them with the Board at this time. There were no public comments.

### **1.6 Approval of Minutes (Attachment)**

Motion to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, March 17, 2021 with the following changes in start dates:

#### **New Employees / Part-Time Staff**

- **Kacy L. Lewis**, driver/safety education instructor, from March 18, 2021 to March 25, 2021
- **Jennifer W. Parks**, English as a Second Language/Adult Basic Education instructor, from March 18, 2021 to March 30, 2021

Motion to approve the minutes of the meeting held on Wednesday, March 17, 2021 as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

### **1.7 CSIU Staff and Others in Attendance**

Jamie Bartlett, Head Start Programs Manager  
Dr. Bernadette Boerckel, Chief Outreach Officer  
John Brenchley, Chief Innovation Officer  
Holly Doyle, Head Start Administrative Assistant  
Kenneth Erb, Manager of Buildings and Grounds  
Jessica Harry, Special Education and Off-Site Facilities Support Program Supervisor  
Kevin Kilgus, Director of Financial Services  
Dr. Andrea Kolb, Statewide Multilingual Education and Instructional Design Project Manager  
Rijelle Kraft, Family Support Managing Coordinator  
Dr. John Kurelja, Assistant Executive Director  
Terri Locke, Director of Special Education and Alternative Placement  
Lori Long, Classroom Assistant  
Dr. Molly Nied, Chief Academic Officer  
Dr. Shileste Overton-Morris, Chief Programs Officer  
Amy Pfleegor, Executive Office Manager/Board Recording Secretary  
Thomas Robel, Grants, Development and Special Projects Manager  
Karen Shanoski, Family Support and Community Engagement Director  
Eric Shearer, Telecommunications Technology Network Coordinator  
Dr. Kevin Singer, Executive Director  
Brian Snyder, Chief Financial and Operations Officer

### **1.8 Spotlight Segment - 2020 PLD Award Recipients**

Directors recognized the following CSIU 2020 Professional Leadership Day (PLD) award recipients: **Holly Doyle**, Passion for Excellence Award; **Thomas Robel**, Kudos Award; and **Rijelle Kraft** and **Lori Long**, Passion for Excellence Awards. Videos showcasing the

employees can be viewed at [2020 PLD Award Recipients](#).

## **2. BOARD GOVERNANCE**

### **2.1 Next Century, Inc. Board Representative**

Directors were asked to make a CSIU Board of Directors recommendation to serve on the Next Century, Inc. Board effective July 1, 2021 through June 30, 2024.

Next Century by-laws state that two of its members, elected by the CSIU Board of Directors, shall serve on the Next Century Board. Bruce Rhoads and Deborah Price currently serve on the board. However, Mr. Rhoads will have served three consecutive terms (nine years) as of June 30, 2021 and is not eligible to serve another three-year term until at least one calendar year has passed.

President Augustine announced that Jonathan Jones volunteered to serve on the Next Century, Inc. Board. Mr. Jones was appointed by acclamation.

### **2.2 Nominations Committee**

President Augustine announced from the floor the following board members appointed to the Nominations Committee: Jeffrey Kashner, Chair; Victor Abate and Lauren Hackenburg. The Committee will meet prior to the June board meeting and present its recommendation for a slate of candidates for board offices at the June meeting.

## **3. BUDGET AND FINANCE COMMITTEE - Tamara Hoffman, Chair; William Brecker and Deborah Price, Committee Members**

### **3.1 Monthly Financial Statements (Attachments)**

Directors are asked to approve the following March 2021 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for March 2021 as presented.

Motion by Tamara Hoffman, second by Susy Wiegand.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

### **3.2 2021-22 CSIU General Operating Budget**

The GOB is a compilation of three programs the CSIU offers primarily to member districts on a fee-for-service basis. The PA Public School Code allows intermediate units to ask the state to deduct money from school district subsidies to fund IU programs. Our member districts do not pay a subsidy to belong to the CSIU. They pay only for services they select from CSIU offerings. Approval of this budget does not obligate districts to purchase any CSIU programs for the 2021-22 school year.

The CSIU directors gave initial approval of the preliminary 2021-22 general operating budget of \$702,660 in January. Following that approval, the preliminary budget was released to district boards for their consideration. Official approval of the CSIU's 2021-22 general operating budget has been received from all 17-member district boards of

directors.

The 2021-22 budget totaling \$702,660 represents a \$183,867 decrease from the 2020-21 original budget totaling \$886,527. This decrease can be attributed to closure of the Northumberland County Day Treatment program.

Motion to approve the General Operating Budget for 2021-22 as presented.

Motion by Tamara Hoffman, second by Susy Wiegand.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

#### **4. TECHNOLOGY/MARKETPLACE COMMITTEE - Bruce Rhoads, Chair; Jonathan Jones and Jeffrey Kashner, Committee Members**

No report.

#### **5. HUMAN RESOURCES COMMITTEE - Dennis Keiser, Chair; Larry Augustine and Mary Ann Stanton, Committee Members**

##### **5.1 Full-Time Personnel**

##### **New Employee – Instructional Staff**

- **Lauren Pavone**, Bloomsburg, received a bachelor's degree from Bloomsburg University. She has been employed as a learning support teacher with Berwick Area School District. Ms. Pavone is recommended as an **Early Intervention program evaluation consultant** at the bachelor's step 2 classification, effective July 1, 2021 at an annual salary of \$50,051, according to the terms of the current Collective Bargaining Agreement (contingent upon receipt of required clearances). Funds for this replacement position are available in the Early Intervention budget.

##### **New Employees – Non-Instructional Staff**

- **Jennifer J. Allen**, Muncy, received a master's degree from Bloomsburg University. She has been employed as a principal with Benton Area School District. Ms. Allen is recommended as a **supplemental education services program manager**, at an annual salary of \$90,000, effective July 1, 2021 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Act 89 Non-Public; 21st CCLC and applicable federal programs budgets.
- **Rishona Campbell**, Harrisburg, received a master's degree from Florida Gulf Coast University, Fort Myers, Fla. She has been employed as an administrative assistant with Tri-County Regional Planning Commission, Harrisburg. Ms. Campbell is recommended as a **Center for Schools and Communities fiscal specialist**, at an annual salary of \$50,000, effective May 10, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the CSC budget.
- **Angelina R. Fritz**, Barnesville, received a master's degree from Bloomsburg University. She has been employed as an instructor/career navigator with EDSI, Inc., Pottsville. Ms. Fritz is recommended as a **Migrant Education data specialist**, at an hourly rate of \$22.50 (\$43,875 annually), effective May 3, 2021 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Migrant Education budget.
- **Quincey A. Hickerson**, Harrisburg, received a bachelor's degree from Howard University, Washington D.C. She has been employed as an assistant

marketing consultant with Wish Marketing, Harrisburg. Ms. Hickerson is recommended as a **pandemic electronic benefit transfer coordinator**, at an annual salary of \$49,500, effective May 6, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the PEBT budget.

- **David J. Morales**, Archbald, received a bachelor's degree from Bloomsburg University. He has been employed as a behavioral health worker with Friendship House, Scranton. Mr. Morales is recommended as a **workforce career coach**, at an hourly rate of \$17.23 (\$33,598.50 annually), effective April 22, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the DCW Heroes budget.

### **Position Transfers**

- **Marena I. Aguirre**, from Migrant Education recruiter at a current hourly rate of \$20.76 (\$40,482 annually) to **Migrant Education recruitment coordinator**, at an annual salary of \$50,400, effective April 22, 2021
- **Jennifer L. Mowrey**, from career counselor specialist (full-time) at an hourly rate of \$19.15, to **career counselor specialist (part-time)**, at an hourly rate of \$19.15, effective April 26, 2021<sup>1</sup>
- **Jill D. Snyder**, from licensed school social worker (part-time) at a current hourly rate of \$34.77 to **licensed school social worker (full-time)**, at an annual salary of \$49,022, effective Mar. 19, 2021 to June 1, 2021
- **Mary M. Wellington**, from Statewide Adoption Network technical specialist at a current hourly rate of \$23.14 (\$45,123 annually) to **pandemic electronic benefit transfer managing coordinator**, at an annual salary of \$66,000, effective March 25, 2021

<sup>1</sup> This is a voluntary reduction from full-time to part-time

### **Change in Start Date**

- **Jennifer E. Waltman**, educational consultant, from April 20, 2021 to April 19, 2021

### **Resignations**

- **Marilyn D. Constable**, retiring as Head Start/Early Head Start family and health team supervisor, effective June 30, 2021
- **Susan B. Darrah**, retiring as reading/resource teacher, effective June 3, 2021
- **Emily R. Faith**, speech therapist, effective June 4, 2021
- **Aylissa D. Kiely-Tyndale**, CSC communications manager, effective April 23, 2021
- **Barbara J. Morgan**, retiring as Special Education teacher-special assignment, effective June 1, 2021
- **Alyssa A. Smith**, Early Intervention instructional assistant, effective March 9, 2021
- **Wanda J. Stamm**, retiring as Early Intervention instructional assistant, effective June 30, 2021

\*Please note that effective date listed above is the last paid working day.

### **Suspension Without Pay**

- Employee #2337 will be suspended without pay from April 26, 2021 to April 30, 2021 per Administrative Regulation 317-AR-2 Disciplinary Procedures.

Motion to approve full-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Susy Wiegand.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

## **5.2 Part-Time Personnel**

### **Resignations**

- **Victoria L. Craig**, Statewide Adoption Network technical specialist, effective May 20, 2021
- **Melissa A. Stout**, 21st Century Community Learning Centers site coordinator, effective April 15, 2021

\*Please note that effective date listed above is the last paid working day.

Motion to approve part-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Susy Wiegand.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

## **5.3 Substitute Personnel**

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2020-21 school year.

### **Substitute Teacher**

Esther O. Ilo

Motion to approve a substitute personnel recommendation as presented.

Motion by Dennis Keiser, second by Susy Wiegand.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

## **6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and Bruce Rhoads, Committee Members**

### **6.1 Carpet Replacement Contract**

Administration recommends approval of a contract with Shaw Industries, Inc., Dalton, Ga., through the KPN contract, for replacement of 16,388 square feet of VCT flooring located at Beck Elementary, Sunbury, at a cost of \$136,016.28. This contract is under the terms and conditions of the KPN contract and includes removal of the existing carpet and purchase/installation of the new VCT flooring. Funds for this project are available in the capital reserve budget.

Motion to approve a contract with Shaw Industries, Inc. as presented.

Motion by William Brecker, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren

Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

### **6.2 Lease Agreement – Shamokin Area School District**

Directors were asked to approve a lease agreement with Shamokin Area School District for property located at 2000 West State Street, Coal Township, effective July 1, 2021 through June 30, 2026 at an annual cost of \$60,000. Mr. Brecker stated the address was incorrect as listed in the agenda. The lease agreement is for property located at 115 N. 7th Street, Shamokin. This lease will include nine classrooms, a nurse's suite, office space, music room and storage space for the Early Childhood programs. Funds for this lease are available in the Early Intervention, Head Start and Early Head Start budgets.

Motion to approve a lease agreement with Shamokin Area School District for property located at 115 N. 7th Street, Shamokin.

Motion by William Brecker, second by Lauren Hackenburg.

Final Resolution: Motion passed.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

**Abstain:** Jeffrey Kashner

### **6.3 Lease Agreement – Mark and Gretchen Walberg**

Directors were asked to approve a lease agreement with Mark W. and Gretchen G. Walberg, Sunbury, for currently leased office and classroom space located at 801 Susquehanna Avenue, Sunbury, at an annual cost of \$114,180. This lease is for the term Aug. 1, 2021 through July 31, 2026 and will replace the current lease for Aug. 1, 2021 through Dec. 31, 2021. Funds for this lease are available in the Five Star budget.

Motion to approve a lease agreement with Mark and Gretchen Walberg as presented.

Motion by William Brecker, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

## **7. POLICY COMMITTEE - Bruce Rhoads, Chair; Larry Augustine and Slade Shreck, Committee Members**

### **7.1 Board Policy Revisions (Attachments)**

Policies listed below are being presented for first reading. They have been reviewed and approved by the Board Policy Committee, executive director and senior leaders.

#### **Policy Revisions:**

- 103.1 Nondiscrimination – Qualified Students With Disabilities
- 113.3 Screening and Evaluations for Students with Disabilities
- 113.5 Early Intervention
- 819 Suicide Awareness, Prevention and Response

Motion to accept at first reading the proposed policies as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

## **8. UNFINISHED BUSINESS**

None.

## **9. NEW BUSINESS**

None.

## **10. EDUCATIONAL PROGRAM MATTERS**

### **10.1 Northumberland Area Head Start and Early Head Start (Attachment)**

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following items are presented for approval:

- Head Start/Early Head Start Monthly Report for February 2021

Motion to approve the Head Start/Early Head Start item as presented.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

### **10.2 Assurance for the Operation of Special Education Services and Programs/Quality Space for 2021-22 School Year (Attachment)**

The CSIU is required to annually submit documentation to the Pennsylvania Department of Education (PDE) assuring that all special education services and programs/quality space operated by the CSIU are in compliance with all state and federal laws, regulations and procedures.

Directors were asked to authorize staff to submit the *Assurance for the Operation of Special Education Services and Programs/Quality Space for the 2021-22 School Year*.

Motion to approve the special education documentation as presented.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

### **10.3 Education and Technology Pool Counsel Legal Services Consultation**

Administration recommends renewal of an agreement for pool counsel legal services consultation with Sweet, Stevens, Katz & Williams LLP for the 2021-22 school year in the amount of \$15,000. The purpose of the pool is to provide education and technology legal services consultation to the CSIU, member districts and cyber school in the form of telephone and electronic mail advice and opinions concerning special education, ESSA compliance, student services and student civil rights issues to the administrator or administrator's designee.

For the 2021-22 school year, 16 districts, the Columbia-Montour Area Vocational Technical School and the SusQ-Cyber Charter School have committed to continued participation in the pool at a rate of \$600 per LEA.

Motion to approve renewal of an agreement with Sweet, Stevens, Katz & Williams LLP for the 2021-22 school year.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

#### **10.4 Purchase of Motorola UHF Portable Radios**

Directors were asked to approve the purchase of Motorola UHF portable radios for Meadowbrook Christian School in Milton, at a cost of \$23,408 from Keystone Communications through PA COSTARS contract. The cost includes set-up and training. This budgeted item is part of a Safe Schools Grant awarded to Meadowbrook Christian School and managed by the CSIU.

Motion to approve the purchase of Motorola UHF portable radios as presented.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

#### **10.5 Door Replacement Contract**

Directors were asked to approve a contract with S.J. Thomas Company Inc., Lansdowne, Pa., through the KPN contract, for the purchase and replacement of seven sets of double doors at St. Joseph School in Danville, at a cost is \$20,010. Funds for this contract are available through a Safe Schools Grant awarded to St. Joseph School and managed by the CSIU.

Motion to approve a contract with S.J. Thomas Company Inc. as presented.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

#### **10.6 Bus Driver Approval**

Directors were asked to approve additional school bus drivers for the CSIU's student transportation programs for the 2020-21 school year.

- James Castillo, Fishing Creek Transportation
- Robert Cope, Fishing Creek Transportation
- Debra Folk, Rohrer Bus Service
- Catherine Branthoover, Weikel Busing, LLC
- Charles Kessler, Jr., Weikel Busing, LLC
- Tiffany Thomas, Weikel Busing, LLC

Motion to approve school bus drivers for the CSIU's student transportation programs as

presented.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

## **11. ADMINISTRATIVE MATTERS**

None.

## **12. ADMINISTRATIVE REPORTS**

### **12.1 Executive Leadership - Dr. Kevin Singer, Executive Director**

Assistant Executive Director Dr. John Kurelja congratulated Executive Director Dr. Kevin Singer on his upcoming retirement and presented him with gifts from the CSIU. Dr. Singer thanked the Board for their support over the years and encouraged the same support for Dr. Kurelja as he moves into the Executive Director role.

## **13. ADJOURNMENT**

### **13.1 Adjourn Meeting**

President Augustine adjourned the meeting at 8:02 p.m.

**Respectfully submitted,**

**Slade Shreck  
Board Secretary**

**Amy Pfleegor  
Board Recording Secretary**

## 14. INFORMATION ONLY

### 14.1 Human Resources - Staff Leaves of Absences

#### Paid Leaves of Absence

- **Letty L. Heim**, PIMS and student information systems data administrator, intermittent from March 16, 2021 to Sept. 20, 2021
- **Linda M. Saxton**, Early Intervention instructional assistant, from April 12, 2021 to April 30, 2021

#### Extension of Unpaid Leave of Absence

- **Christopher A. Maust**, Head Start assistant instructor, effective March 8, 2021 to April 1, 2021

#### Return from Paid Leaves of Absence

- **Will M. Christensen**, workforce career coordinator, effective March 22, 2021
- **Keith R. Ferguson**, instructional support program assistant, effective March 15, 2021
- **Letty L. Heim**, PIMS and student information systems data administrator, effective March 15, 2021
- **Tammy L. McCarthy**, alternative education teacher, effective March 22, 2021
- **Kelly A. Walker**, teacher of deaf/hearing impaired, effective April 6, 2021

#### Return from Unpaid Leave of Absence

- **Christopher A. Maust**, Head Start assistant instructor, effective April 6, 2021

### 14.2 Human Resources - Completion of New Employee Probationary Period

The following staff member has completed their new employee probationary period:

- **Christine L. Ranck**, practical nursing program instructor, effective March 23, 2021

### 14.3 Regional Media and Design Competitions

The CSIU sponsored and hosted the annual regional media and design competitions (formerly computer fair) testing students' computer knowledge and application skills. The middle school competition was held March 16, 2021 and the high school competition was held March 23, 2021. Both were held virtually due to COVID-19.

Twenty-one middle school students from three districts (Central Columbia, Danville Area and Milton Area) submitted 12 projects in six categories. Thirteen high school students from four districts/vo-tech schools (Line Mountain, Southern Columbia, SUN Area and Warrior Run) submitted 10 projects in three categories. The first-place winners will advance to the virtual state competition on May 27, 2021. The CSIU has sponsored the regional competitions since 1998.

#### 3D Design

##### *Middle School:*

First Place: Katelyn Davister (Milton Area)

Second Place: Gabriel McGinley (Central Columbia)

##### *High School:*

First Place: Andrew Rafala, Anson Rouch and Carson Welliver (Warrior Run)

Second Place: Adelle Hunter (Warrior Run)

Third Place: Angelica Daniels (Warrior Run)

### **Animation**

*Middle School:*

First Place: Miles Brown (Milton Area)

### **Digital Movie**

*Middle School:*

First Place: Avery Geffken, Katie Hess, Natalia Taylor (Central Columbia)

Second Place: Alyvia Russell, Isabella Walker and Lily Acfalle (Milton Area)

### **Graphic Design and Logo**

*Middle School:*

First Place: Alyssa Bergenstock (Danville Area)

Second Place: Claire Dick (Milton Area)

Third Place: Christopher Le (Milton Area)

*High School:*

First Place: Madi Klock (SUN Area)

Second Place: Bryce Herb (Sun Area)

Third Place: Romi Roberts (SUN Area)

### **Programming**

*Middle School:*

First Place: Kaleb Eger and Joel Langdon (Milton Area)

*High School:*

First Place: Ryan Hricenak (Southern Columbia)

### **Web Page Design**

*Middle School:*

First Place: Naomi Hottenstein, Ava Sitko and Maura Swab (Central Columbia)

## **14.4 Regional STEM K'Nex Design Challenges**

The CSIU sponsored and hosted the annual regional STEM K'Nex Design Challenge. The elementary school challenge was held March 30, 2021 and the middle school challenge was held March 31, 2021. Both were held virtually due to COVID-19.

Thirty elementary school students from three districts (Danville Area, Mifflinburg Area and Shikellamy) submitted nine projects. Eight middle school students from Mifflinburg Area School District submitted two projects. The first-place winners will advance to the virtual state level competition on May 14, 2021 (tentative).

### **Elementary Level (Grades 4-5)**

First Place: Henry Cotner, Manjaal Mehta, Henry Naylor and Aarav Patel (Grade 5)

Second Place: Zahra Malekpur, Ava Medico, Hannah Merrell and Brynn Wilson (Grade 5)

Third Place: Jovi Keller, Sophie Meadows and Allison Reedy (Grade 4)

### **Middle School Level (Grades 6-8)**

First Place: Henry Cotner, Munhaal Mehta, Henry Naylor and Aarav Patel (Grade 8)

Second Place: Liam Casilla and Timothy Hamilton (Grade 6)

## **14.5 Public Surplus – Online Auction**

The following items will be included in the next CSIU online auction, using the Public Surplus auction service for public and educational agencies:

- 2010 GMC Collins Bus H22 (short)
- 2012 GMC Collins Bus H23 (long)

#### **14.6 Fiscal Communications**

March 1, 2021, an email from Ekaterina Shull (Procurement Specialist 2 – Pennsylvania Department of Education, Bureau of Management Services) notifying CSIU of a change order for Purchase Order #4300544113 – PIMS Support Center. This action extends the end date by one month to March 31, 2021; and adds \$44,155 to the total amount.

March 1, 2021, an email from Tina M. Weaver (Non-Public/Private Schools Advisor – Pennsylvania Department of Education, School Services Office) notifying CSIU of the final allocation for the 2021-22 Act 89 Non-Public Services Program. The allocation is \$1,360,171.71 for the period of July 1, 2021 through June 30, 2022.

March 17, 2021, an email from Brenda Hewitt (Regional Program Manager – Office of Head Start) notifying CSIU of the 1.22 percent Cost-of-Living Adjustment (COLA) for Grant #03CH011898. The total COLA amount is \$42,241 (\$29,378 for Head Start; \$12,863 for Early Head Start).

March 26, 2021, an email from Erica Mulberger (Executive Director – Central Pennsylvania Workforce Development Corporation) notifying CSIU of the approved contract for the Career Tree Project. Rider #CSIU01-CAREER-2107 is in the amount of \$60,460 for the period of Feb. 1, 2021 through Aug. 31, 2025.