The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, August 18 via electronic communication due to the COVID-19 pandemic.

**SPOTLIGHT SEGMENT**

Dr. Bernadette Boerckel, chief outreach officer, provided information to the Board regarding the CSIU’s annual in-service event, Professional Leadership Day, which was held virtually.

**BUDGET AND FINANCE MATTERS**

CSIU directors accepted monthly financial reports and approved payment requests for June and July. Directors also approved program budget transfers and the purchase of Apple iPads for the Migrant Education Program summer camp programs.

**TECHNOLOGY/MARKETPLACE MATTERS**

Directors approved the following items:
- Technology Service and Support Agreement with Edupoint Educational Systems, LLC;
- PEPPM product line contract extensions through Dec. 31, 2022; and
- KPN bid awards for the Association of Educational Purchasing Agencies; and
- Consultant contract award with Job Order Construction.

**HUMAN RESOURCES MATTERS**

Directors approved 11 new staff members:
- Casie Lesher-Raup, Tracy A. Smith and Beth Terry, as special education teachers;
- Keri A. Peterman, as Alternative Education special education teacher; Robert B. Robbins, as Corrections Education teacher; April C. Showver, as occupational therapist; Kelly A. Stevens, as human resources specialist; Kelly M. Swanson, as Center for Schools and Communities communications manager; Christina Tinoco, as Migrant Education Program project specialist; Amy B. Wehr, as licensed school social worker; and Brooke E. Williams, as practical nursing program instructor.

Directors also approved:
- the following position transfers:
  - Hannah J. Burge, from workforce career coordinator to career counselor specialist; Leslie A. Hartline, from client support business systems analyst 1 to student applications support manager; Lyndi S. Hertzler, from FIS implementation/analysis facilitator to client solutions manager; Christine D. Hornberger, from workforce career coordinator to career counselor specialist; Jennifer E. Martina, from practical nursing administrative assistant to transition work experience job coach; Tina N. Mitch, from operations services assistant to practical nursing administrative assistant; Todd J. Roney, from client solutions manager to director of computer services; Regina M. Salvador, from administrative project specialist to Center for Schools and Communities event planner; Jill D. Snyder, from licensed school social worker (part-time) to licensed school social worker (full-time); and Kathy L. Sprenkle, from workforce pre-intake and data specialist to Head Start administrative assistant.
- the following changes in start date:
  - Lauren Pavone, as Early Intervention program evaluation consultant, from July 1, 2021 to July 12, 2021; Liza C. Ulceski, as Early Intervention program supervisor, from July 1, 2021 to July 12, 2021; and Rachel Velez, as Early Intervention teaching assistant, from July 12, 2021 to July 21, 2021.
- the following retraction of title change:
  - Debra A. Kerstetter, Head Start instructor to Head Start senior instructor.
- the following resignations:
  - Caroline J. Allen, retiring as Afterschool/youth development coordinator.
- Jade L. Brokaw, as career counselor specialist;
- Madison M. Lawless, as Head Start assistant instructor;
- Crystal S. Marshalek, as classroom assistant;
- Timothy Musselman, as career counselor specialist;
- Chantelle V. Ney-Shaffer, as educational consultant;
- Dr. Molly Nied, as assistant executive director/chief academic officer;
- Mark Robles, as practical nursing program nursing lab and resource specialist;
- Kristy M. Sones, as workforce academic specialist;
- Carol L. Steward, retiring as alternative education-special education teacher;
- Shalini Vishvakarma, as Head Start assistant instructor;
- Kateleen Walls, as Pre-K Counts teacher;
- Tammy F. Wilt, retiring as Early Intervention instructional assistant; and
- Kim Zoch, as classroom assistant.

the following furloughs due to elimination of funding:
- Nicole E. Brunagard, as workforce outreach specialist;
- Will M. Christensen, as workforce career coordinator;
- Scott J. Fabrizio, as workforce specialist;
- Annette H. Hutt, as CARES data entry and office assistant;
- Diane L. Jones, as workforce career coordinator;
- Sharon A. McIntyre, as workforce specialist; and
- Stacey A. Snyder, as workforce career coordinator.

Directors also approved:
- a revised substitute aide and teacher rate increase sheet;
- employment of four part-time, non-instructional employees: Lori Clark, Luke T. Duceman, and Bhanu B. Ghalley, as short-term Migrant Education recruiters; and Sheldon Winnick, as adult basic education instructor;
- a position transfer for one part-time employee: Marcy A. Roth, from nutrition aide/custodian to nutrition operation assistant;
- resignations from five part-time employees: Michele C. Black, as nutrition aide/custodian; Charmaine R. Klingler, as 21st Century Community Learning Centers site coordinator; Jennifer W. Parks, as English as a Second Language/adult basic education instructor; Susan S. Roy, retiring as WATCH Project tutor/Central Susquehanna LPN Career Center tutor; and Amanda J. Wright, as incarcerated youth instructor; and
- employment of 41 substitute teachers and four substitute aides for the 2021-22 school year.

BUILDINGS AND GROUNDS MATTERS
Directors approved the following contract change orders:
- Strosser/Baer Architects, LLC to provide additional project management for the construction of the new garage behind the Annex building;
- T-Ross Brothers Construction to provide additional stone for the footer of the new garage behind the Annex building;
- HUNT Engineers, Architects & Surveyors to provide changes to the scope of work for the HVAC system at the Annex building; and
- KJ due to increased cost of glass partition walls at the central office and prevailing wage rates.

ADMINISTRATIVE MATTERS
Directors approved a revised CSIU Health and Safety Plan and agreements with Next Century, Inc. for staffing and consulting services for the 2021-22 school year.

NEXT MEETING
The next regular meeting of the board is scheduled for Wednesday, Sept. 15 at 7 p.m. at the CSIU central office.