

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
MINUTES OF THE REGULAR MONTHLY MEETING
Wednesday, September 15, 2021

Virtual Meeting

COMMITTEE MEETINGS – 6:30 p.m.

Budget and Finance
Buildings and Grounds
Human Resources

BUSINESS MEETING – 7 p.m.

1. INTRODUCTION

1.1 Call to Order

The meeting was called to order by President Augustine at 7:04 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call – Directors present - 11; Directors absent - 5; Vacancy - 1

Director	District	Present	Absent
Victor Abate	Midd-West	X	
Larry Augustine, President	Selinsgrove Area	X	
William Brecker	Mount Carmel Area	X	
Dr. Yohannes Getachew	Danville Area		X
Lauren Hackenburg	Line Mountain	X	
Tamara Hoffman	Warrior Run	X	
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area		X
Dennis Keiser, Treasurer	Mifflinburg Area	X	
Gregory Klebon	Southern Columbia Area	X	
Deborah Price	Millville Area	X	
Bruce Rhoads, Vice President	Central Columbia	X	
Slade Shreck, Secretary	Shikellamy	X	
Mary Ann Stanton	Lewisburg Area		X
Dr. Alvin Weaver	Milton Area		X
Susy Wiegand	Berwick Area		X
Vacant	Benton Area		X

1.4 Announcements

Directors were asked to state their name when making a motion or second during the meeting, allowing for the motion to be recorded accurately.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, Oct. 20, 2021.

1.5 Recognition of Guests and Opportunity for Public Comment

The public was instructed on how to submit comments/questions to the CSIU Board by sending an email to AsktheBoard@CSIU.org prior to the start of the meeting. The meeting moderator was responsible for collecting all emails and will share with the Board at this

time. There were no public comments.

1.6 Approval of Minutes (Attachment)

Motion to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, Aug. 18, 2021 with the following changes:

Full-Time Personnel

Change in Start Date:

- **Robert B. Robbins**, Corrections Education teacher, from Aug. 23, 2021 to Aug. 30, 2021

Change in Resignation Date:

- **Madison M. Lawless**, Head Start assistant instructor, from Sept. 3, 2021 to Aug. 27, 2021

Change in Resignation Status:

- **Carol L. Steward**, resigning (not retiring) as alternative education–special education teacher, effective Sept. 20, 2021

Motion by Slade Shreck, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

1.7 CSIU Staff and Others in Attendance

Patricia Allamon, Parent of Robert Carmo

Dr. Bernadette Boerckel, Chief Outreach Officer

John Brenchley, Chief Innovation Officer

Robert Carmo, Statewide Network and Information Technology Project Manager

Rae Ann Crispell, Administrative Support Director

Kenneth Erb, Manager of Buildings and Grounds

Dana Graupensperger, CSC Administrative Support Manager & Human Resources Liaison

Kaitlyn Hall, Director of Early Childhood Education

Kevin Kilgus, Director of Financial Services

Dr. Andrea Kolb, Statewide Multilingual Education and Instructional Design Project Manager

Dr. John Kurelja, Executive Director

Terri Locke, Director of Special Education and Alternative Placement

David Marshall, CSC Contract and Grant Operations Manager

Dr. Molly Nied, Assistant Executive Director/Chief Academic Officer

Dr. Shileste Overton-Morris, Chief Programs Officer

Amy Pfleegor, Executive Office Manager/Board Recording Secretary

Regina Salvador, CSC Event Planner

Eric Shearer, Telecommunications Technology Network Coordinator

Brian Snyder, Chief Financial and Operations Officer

Heather Taggart, Communications Coordinator

1.8 Spotlight Segment – 2021 PLD Award Recipients

Directors recognized the following CSIU 2021 Professional Leadership Day (PLD) award recipients: **Regina Salvador**, Ambassador of the Year Award; **Heather Taggart**,

Innovation Award; **Andrea Kolb**, Passion for Excellence Award; and **Robert Carmo**, Kudos Award.

2. BOARD GOVERNANCE

2.1 Election of PSBA Officers 2022

In accordance with PSBA bylaws, member entities cast one vote per office during annual elections. To cast votes for the 2022 officers, a vote must be taken by CSIU directors by the Oct. 16 deadline. Officers are President-Elect, Vice President, East Zone Representative, Section 7 Advisor, PSBA Insurance Trust Trustees and School Board Secretaries Forum Steering Committee. A copy of the voting receipt will be attached to the permanent record.

Directors were asked to recommend candidates for the 2022 PSBA Officers as presented. Recommendations for President-Elect, Vice President, PSBA Insurance Trust Trustees and School Board Secretaries Forum Steering Committee were done by consensus.

3. BUDGET AND FINANCE COMMITTEE – Tamara Hoffman, Chair; William Brecker and Deborah Price, Committee Members

3.1 Monthly Financial Statements for August 2021 (Attachments)

Directors were asked to approve the following August 2021 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for August 2021 as presented.

Motion by Tamara Hoffman, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

3.2 PA OPEB Trust Resolution

Administration recommends approval of a resolution authorizing the CSIU to make contributions to the PA OPEB Trust in the amount of \$31,352.05 to cover the cost of future other post-employment benefits (OPEB) costs and to reduce the CSIU's OPEB liability. These funds will be used to cover 2020-21.

Motion to approve a PA OPEB Trust resolution as presented.

Motion by Tamara Hoffman, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

4. TECHNOLOGY/MARKETPLACE COMMITTEE – Bruce Rhoads, Chair; Jonathan Jones and Jeffrey Kashner, Committee Members

No report.

5. HUMAN RESOURCES COMMITTEE – Dennis Keiser, Chair; Larry Augustine and Mary Ann Stanton, Committee Members

5.1 Full-Time Personnel

New Employee – Non-Instructional Staff

- **Amanda N. Glenny**, Middleburg, received a bachelor's degree from Pennsylvania College of Technology, Williamsport. She has been employed as a registered nurse with Evangelical Community Hospital, Lewisburg. Ms. Glenny is recommended as a **practical nursing program instructor**, at an annual salary of \$61,500, effective Sept. 27, 2021 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Central Susquehanna LPN Career Center budget.
- **Julie K. Klinger**, Bloomsburg, received a bachelor's degree from Bloomsburg University. She has been self-employed as an employment specialist consultant. Ms. Klinger is recommended as a **career counselor specialist**, at an hourly rate of \$17.23 (\$33,598.60 annually), effective Sept. 20, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the Yes Project budget.
- **Max J. Lowrie**, Corsica, received an associate's degree from Alfred W. Beattie Technical School, Allison Park. He has been employed as a director of management information systems with Clarion-Limestone Area School District, Strattanville. Mr. Lowrie is recommended as a **client support business systems analyst**, at an annual salary of \$67,000, effective Oct. 4, 2021 (contingent upon receipt of required clearances). Funds for this replacement position are available in the computer services budget.
- **Shawn A. Roslevich**, Catawissa, received a bachelor's degree from Bloomsburg University. He has been employed as an end user computing support analyst with Weis Markets, Sunbury. Mr. Roslevich is recommended as a **technical support specialist**, at an annual salary of \$49,000, effective Oct. 11, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the technology/computer services budget.
- **Rita K. Steele**, Bedford, received a bachelor's degree from Juniata College, Huntingdon. She has been employed as a technology director with Camp Hill School District. Ms. Steele is recommended as a **client support specialist I**, at an annual salary of \$51,500, effective Oct. 4, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the computer services budget.

Position Transfers

- **Luis E. Beltran**, from Migrant Education recruitment coordinator at a current annual salary of \$54,848.77 to **Millersville University Migrant Education recruitment coordinator** at an annual salary of \$60,333.65, effective Sept. 16, 2021
- **Lees M. Chevere**, from Migrant Education team leader at a current hourly rate of \$27.17 (\$52,981.50 annually) to **Millersville University Migrant Education team leader** at an hourly rate of \$29.89 (\$58,285.50 annually), effective Sept. 16, 2021
- **Amanda L. Guzman**, from Migrant Education team leader at a current hourly rate of \$26.91 (\$52,474.50 annually) to **Millersville University Migrant Education team leader** at an hourly rate of \$29.60 (\$57,720 annually), effective Sept. 16, 2021
- **Marc Martin**, from Migrant Education fiscal and technical specialist at a current annual salary of \$60,755.23 to **Millersville University Migrant Education fiscal**

- **and technical specialist** at an annual salary of \$66,830.75, effective Sept. 16, 2021
- **Ann G. Miller**, from workforce supervisor at a current annual salary of \$56,655.91 to **workforce academic specialist/nurse aide training and competency evaluation program coordinator** at an annual salary of \$46,800, effective Sept. 30, 2021
- **Vickie M. Norman**, from PIMS client support specialist I at a current hourly rate of \$22.58 (\$44,031 annually) to **PIMS client support specialist II** at an hourly rate of \$23.35 (\$45,532.50 annually), effective Sept. 16, 2021
- **Marina B. Rondon**, from Migrant Education data specialist at a current hourly rate of \$23.29 (\$45,415.50 annually) to **Millersville University Migrant Education data specialist** at an hourly rate of \$25.62 (\$49,959 annually), effective Sept. 16, 2021
- **Kimberly D. Taylor-Carmo**, from family support administrative assistant at a current hourly rate of \$20.23 (\$39,448.50 annually) to **Center for Schools and Communities executive assistant** at an annual salary of \$50,000, effective Sept. 16, 2021

Change in Start Dates

- **Casie J. Leshner-Raup**, special education teacher, from Aug. 3, 2021 to Aug. 5, 2021
- **Brooke E. Williams**, practical nursing program instructor from Aug. 2, 2021 to Aug. 10, 2021

Resignations

- **Diane L. Jones**, workforce career coordinator, effective Sept. 1, 2021
- **Debra A. Shultz**, Head Start assistant instructor, effective Aug. 19, 2021

Motion to approve full-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

5.2 Part-Time Personnel

New Employees – Non-Instructional Staff

- **Susan A. Bastian**, digital literacy specialist at an hourly rate of \$18, effective Sept. 13, 2021
- **Rick A. Benfer**, digital literacy specialist at an hourly rate of \$18, effective Sept. 13, 2021
- **Tara Gardner**, digital literacy specialist at an hourly rate of \$18, effective Sept. 20, 2021
- **Grace E. Watts**, 21st Century Community Learning Centers site coordinator at an hourly rate of \$23.69, effective Sept. 20, 2021

Position Transfer

- **Kelli A. Eichenlaub**, from data entry and driver's education assistant at a current hourly rate of \$13.66 to **CARES data entry and office assistant** at an hourly rate of \$14.07, effective Sept. 30, 2021

Salary Adjustment

- **Donald W. Gallo**, nutrition aide/custodian, from a current hourly rate of \$8.99 to hourly rate of \$11, due to reevaluation of salary range

Motion to approve part-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

5.3 Substitute Personnel

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2021-22 school year.

Substitute Teacher

Olivia Lee

Motion to approve substitute personnel recommendations as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

5.4 Salary Adjustments

Salary equity adjustments for the following Early Head Start/Head Start staff are recommended as per the federal Head Start COLA. The adjustments will be retroactive to their start date and are funded through COLA grant awards and existing grant funding:

- **Ashley N. Miccio**, Early Head Start family partner/home visitor from an hourly rate of \$17.71 (\$34,534.50 annually) to an hourly rate of \$17.93 (\$34,963.50 annually), effective March 18, 2021 to June 30, 2021, and an hourly rate of \$18.15 (\$35,392.50 annually) effective July 1, 2021
- **Cheyenne E. Snyder**, Head Start assistant instructor from an hourly rate of \$9.99 (\$16,543.44 annually) to an hourly rate of \$10.11 (\$16,903.92 annually), effective Feb. 1, 2021 to June 30, 2021, and an hourly rate of \$10.32 (\$17,089.92 annually), effective July 1, 2021

Motion to approve salary adjustments as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

5.5 2021 Tenured Employee List (Attachment)

Annually in September, directors are asked to accept a cumulative list of employees who have attained tenure in their CSIU employment (as defined by Public School Code,

Section 1101). Names of staff who received tenure during the past school year are in bold print and underlined.

Motion to approve CSIU employees who have attained tenure in 2021 as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

5.6 2021-22 Mentor Recommendations

Administration recommends the following employees as mentors in the 2021-22 New Teacher Induction Program. Each mentor will be paid \$1,000 in accordance with the current collective bargaining agreement.

- **Susan B. Amarante**, preschool speech therapist
- **Meghan J. Deitterick**, early childhood educational consultant
- **Kara S. Druckenmiller**, special education teacher
- **Kimberly Kepner**, licensed school social worker
- **Sherry L. Musser**, special education teacher

Motion to approve mentor recommendations as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

5.7 Community Care Agreement

A corporate integrity agreement notification to Community Care is required to be approved every three years to promote compliance with the statutes, regulations and written directives of Medicare, Medicaid and all other Federal healthcare programs (as defined in 42 U.S.C. § 1320a-7b(f) (Federal health care program requirements), as they may apply to the provision of Non-Acute Partial Mental Health services provided by CSIU.

Motion to approve a corporate integrity agreement notification to Community Care as presented.

Motion by Dennis Keiser, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

5.8 Stipend Payments (Information Only)

The executive director authorized a monthly stipend payment to **David M. Marshall**, Center for Schools and Communities contract, grant and operations manager, in the amount of \$361.11 per month for the period of January 2021 to June 2022 for the oversight and management of the Pandemic Electronic Benefit Transfer (PEBT) assigned duties which were above and beyond his job description.

5.9 Staff Leaves of Absence (Information Only)

Paid Leave of Absence

- **Christina M. Buck**, Head Start instructor, from Aug. 3, 2021 to Sept. 15, 2021

Extension of Paid Leave of Absence

- **Paul R. Gola**, occupational therapist, from July 1, 2021 to Oct. 13, 2021

Paid/Unpaid Leave of Absence

- **Shannon N. Ross**, instructional support program assistant, from Oct. 8, 2021 to Jan. 3, 2022

Return from Paid Leaves of Absence

- **Kathryn M. Cook**, student transportation and substitute placement administrative assistant, effective Aug. 2, 2021
- **Cassie D. Seabridge**, cooperative purchasing marketing specialist, effective Sept. 1, 2021

5.10 Completion of New Employee Probationary Period (Information Only)

The following staff members have completed their new employee probationary period:

- **Ashley N. Miccio**, Early Head Start family partner/home visitor, effective Aug. 9, 2021
- **David J. Morales**, workforce career coach, effective Sept. 1, 2021
- **Taylor L. Teichman**, youth development coordinator, effective Aug. 23, 2021

6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and Bruce Rhoads, Committee Members

6.1 Carpet Replacement Contract

Administration recommends approval of a contract with Shaw Industries, Inc., Dalton, Ga., through the KPN contract, for replacement of 213 sq. yds. of carpeting and cove base for space located in the central office at a cost of \$23,265.49. This replacement is necessary due to the asbestos abatement and includes reinstallation around the new walls. This contract is under the terms and conditions of the KPN contract and includes removal of the existing carpet, purchase and installation of the new carpeting. Funds for this project are available in the capital reserve budget.

Motion to approve a contract with Shaw Industries, Inc. through the KPN contract for carpet replacement as presented.

Motion by William Brecker, second by Gregory Klebon.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

6.2 Lease Agreement

Directors were asked to approve a lease agreement with Wills Development, Pittston, Pa., for office space located at One West Broad Street, Suite 4, Hazleton, Pa., at a monthly cost of \$1,700 for the first year. The second year will be \$1,750 monthly and the third year will be \$1,800 monthly. This lease is for the term Sept. 1, 2021 through Sept. 1, 2023. Funds for this lease are available in the Migrant Education Program budget.

Motion to approve a lease agreement with Wills Development as presented.

Motion by William Brecker, second by Gregory Klebon.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

6.3 Lease Agreement Renewal

Directors were asked to approve a lease agreement renewal with Warrior Run School District for instructional and office space located at 1100 Main Street, Watsonstown. The renewal lease is for the term July 1, 2021 through June 30, 2026 at an annual cost of \$107,280, which is the same amount in the previous lease. Funds for this renewal lease are available in the Special Education, Early Intervention and Head Start budgets.

Motion to approve a lease agreement renewal with Warrior Run School District as presented.

Motion by William Brecker, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

Abstain: Tamara Hoffman

7. POLICY COMMITTEE – Bruce Rhoads, Chair; Larry Augustine and Slade Shreck, Committee Members

7.1 Board Policy Revisions/New Policies (Attachments)

Policies listed below are being presented for second reading and adoption. They have been reviewed and approved by the Board Policy Committee, executive director, senior leaders and legal counsel.

Policy Revisions:

- 218.1 Weapons
- 218.2 Terroristic Threats
- 247 Anti-Hazing
- 249 Bullying/Cyberbullying
- 252 Dating Violence
 - 247, 249, 252 Attachment – Report Form
- 302 Employment of Executive Director/Assistant Executive Director
- 304 Employment of Intermediate Unit Staff
- 805 Emergency Preparedness and Response
 - 805 Attachment – Safe2Say Something Procedures

New Policies:

- 146.1 Trauma-Informed Approach
- 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault
- 236.1 Threat Assessment

Motion to adopt at second and final reading, policies as presented.

Motion by Bruce Rhoads, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. EDUCATIONAL PROGRAM MATTERS

10.1 Purchase of Apple iPads

Directors were asked to approve the purchase of 22 Apple iPads for Northumberland Christian School, at a cost not to exceed \$24,178, from Apple Inc., a PEPPM vendor. Funds for this purchase are available from an Emergency Assistance to Non-Public Schools (EANS) grant awarded to Northumberland Christian School and managed by the CSIU.

Motion to approve the purchase of Apple iPads as presented.

Motion by Bruce Rhoads, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

10.2 Purchase of COVID-19 Mitigation Supplies

Directors were asked to approve the purchase of COVID-19 Mitigation supplies for Northumberland Christian School, at an approximate cost of \$66,192, from Amazon, a PEPPM vendor. This purchase includes the following:

- 1 portable carpet extractor cleaner
- 4 cases hand sanitizer
- 12 vacuums
- 22 Pure Air sanitizer units
- 27 Pure Air service kits
- 30 bottles carpet cleaning detergent
- 60 units disinfecting wipes
- 82 packs air filters for AC and furnace
- 900 face shields
- 5000 face masks

Funds for this purchase are available from an Emergency Assistance to Non-Public Schools (EANS) grant awarded to Northumberland Christian School and managed by the CSIU.

Motion to approve COVID-19 Mitigation supplies as presented.

Motion by Bruce Rhoads, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara

Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

10.3 Purchase of HP Chromebooks, Cases and Licenses

Directors were asked to approve the purchase of 105 HP Chromebooks, Case Logic attaché cases and Google Chrome management licenses for Meadowbrook Christian School, at a cost of \$43,054.20, from CDWG, a PEPPM vendor. Funds for this purchase are available from an Emergency Assistance to Non-Public Schools (EANS) grant awarded to Meadowbrook Christian School and managed by the CSIU.

Motion to approve the purchase of HP chromebooks, cases and licenses as presented.

Motion by Bruce Rhoads, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

10.4 Purchase of Laptops, Accessories and Licenses

Directors were asked to approve the purchase of laptops, accessories and licenses for Northumberland Christian School, at a cost not to exceed \$165,533.29, from CDWG, a PEPPM vendor. The purchase includes the following:

- 6 Tripp Lite charging cart storage stations
- 10 HP workstations
- 25 ASUS ROG Strix SCAR 17 gaming laptops
- 100 HP 14A chromebooks
- 150 Lenovo 14E chromebooks
- 250 Chromebook management licenses for Google Education
- 250 Lenovo carrying cases for chromebooks

Funds for this purchase are available from an Emergency Assistance to Non-Public Schools (EANS) grant awarded to Northumberland Christian School and managed by the CSIU.

Motion to approve the purchase of laptops, accessories and licenses as presented.

Motion by Bruce Rhoads, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

10.5 Purchase of Office Furniture

Directors were asked to approve the purchase of office furniture for faculty and staff offices at the new Central Susquehanna LPN Career Center (CSIU Annex Building), at a cost not to exceed \$45,000, from National Business Furniture, a KPN vendor. The purchase includes 13 desks, 13 office chairs, 10 book cases and six lateral file cabinets. The purchase of new furniture is necessary due to current furniture being modular with dividers which will not allow for stand-alone set-up in individual offices. Funds for this purchase are available in the LPN budget via funds received from the CARES Act and HEERF grants.

Motion to approve purchase of office furniture for the Central Susquehanna LPN Career

Center as presented.

Motion by Victor Abate, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

10.6 Rental Agreements

Directors were asked to approve the following rental agreements for Saint Columba School, at a cost not to exceed \$55,872, from Pure Water Technology, Lancaster, Pa. The cost includes installation of units and includes the following:

- 5 Touchless Water Fountains for a total cost of \$11,160. Total cost will be divided into quarterly payments for 36 months.
- 18 Aerus Beyond Guardian Air Purifier units for a total cost of \$44,712. Total cost will be divided into quarterly payments for 36 months.

Funds for these rental agreements are available from an Emergency Assistance to Non-Public Schools (EANS) grant awarded to Saint Columba School and managed by the CSIU.

Motion to approve rental agreements as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

10.7 Settlement Agreement (Attachment)

Administration and CSIU legal counsel recommend approval of a settlement agreement concerning a student at North Central Secure Treatment Unit (NCSTU). The terms of the written settlement agreement include compensatory education, legitimate educational expenses and attorney's fees.

Motion to approve a settlement agreement as presented.

Motion by Victor Abate, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Gregory Klebon, Deborah Price, Bruce Rhoads, Slade Shreck

11. ADMINISTRATIVE MATTERS

None.

12. ADMINISTRATIVE REPORTS

12.1 Executive Leadership - Dr. John Kurelja, Executive Director

13. ADJOURNMENT

13.1 Adjourn Meeting

President Augustine adjourned the meeting at 7:46 p.m.

Respectfully submitted,

**Slade Shreck
Board Secretary**

**Amy Pfleegor
Board Recording Secretary**

14. INFORMATION ONLY

14.1 Fiscal Communications

Aug. 2, 2021, an email from Antonio Morales (Workforce Development Analyst II – Pennsylvania Department of Labor & Industry, Bureau of Workforce Development Administration) notifying CSIU of the 2021-22 Digital Literacy Grant Agreement – Columbia County. Contract #427-20-334-2 is in the amount of \$45,000, for the period of July 1, 2021 through Sept. 30, 2022.

Aug. 2, 2021, an email from Antonio Morales (Workforce Development Analyst II – Pennsylvania Department of Labor & Industry, Bureau of Workforce Development Administration) notifying CSIU of the 2021-22 Digital Literacy Grant Agreement – Northumberland County. Contract #427-20-334-3 is in the amount of \$45,000, for the period of July 1, 2021 through Sept. 30, 2022.

Aug. 2, 2021, an email from Antonio Morales (Workforce Development Analyst II – Pennsylvania Department of Labor & Industry, Bureau of Workforce Development Administration) notifying CSIU of the 2021-22 Digital Literacy Grant Agreement – Union County. Contract #427-20-334-4 is in the amount of \$45,000, for the period of July 1, 2021 through Sept. 30, 2022.

Aug. 12, 2021, an email from Maribel Martinez (Fiscal Management Specialist 1 – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the approved agreement for the 2021-22 CSC 21st Century Community Learning Centers - Technical Assistance and Support. FC #4000024989 is in the amount of \$947,013, for the period of July 1, 2021 through June 30, 2022.

Aug. 18, 2021, an email from Brenda Kylen (Education Administration Associate – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the approved budget revision for 2020-21 Migrant Education Childcare and Summer Services Grant. There are no changes to the Statement of Work for FC #4100081118. The award amount remains \$70,922, for the period of July 1, 2020 through June 30, 2021.

Aug. 23, 2021, an email from Brenda Kylen (Education Administration Associate – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the approved budget revision for the 2020-21 Education Leading to Employment and Career Training (ELECT) Grant. There are no changes to the Statement of Work for FC #4100081170. The award amount remains \$398,000, for the period of July 1, 2020 through June 30, 2021.

Aug. 27, 2021, an email from Brenda Kylen (Education Administration Associate – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the carryover approval for the 2020-21 Migrant Education Program (MEP). The carryover is for 15 percent of the grant total (\$262,217) through March 31, 2022.

Aug. 27, 2021, an email from Brenda Kylen (Education Administration Associate – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the carryover approval for the 2020-21 Education for CSC Children and Youth Experiencing Homelessness – Technical Assistance and Support Grant. The estimated carryover amount is \$31,000 through Dec. 31, 2021.