

BOARD OF DIRECTORS' REPORT

APRIL 2023

The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, April 19 at the CSIU central office.

DIRECTORS

Benton Area:

William Pasukinis

Berwick Area:

Susy Wiegand

Bloomsburg Area:

Jonathan Jones

Central Columbia:

Bruce E. Rhoads,
President

Danville Area:

Vacant

Lewisburg Area:

Mary Ann Stanton

Line Mountain:

Lauren Hackenburg

Mid-West:

Victor L. Abate

Mifflinburg Area:

Dennis Keiser,
Vice President

Millville Area:

Susan Myers

Milton Area:

Dr. Alvin Weaver

Mount Carmel Area:

William Brecker

Selinsgrove Area:

David Hess

Shamokin Area:

Jeffrey Kashner

Shikellamy:

Slade Shreck,
Secretary

Southern Columbia Area:

Gregory Klebon

Warrior Run:

Tamara Hoffman,
Treasurer

SPOTLIGHT SEGMENT

Adam Hartzel from Baker Tilly Virchow Krause, LLP reviewed the single financial audit, for the year ending June 30, 2022, with directors. During the review, Mr. Hartzel stated their report included an unmodified opinion that the financial statements present fairly, in all material respects, the respective financial position of CSIU funds. He indicated that all reports have been filed. Mr. Hartzel commended CSIU staff for their professionalism and cooperation during the audit process.

BUDGET AND FINANCE MATTERS

CSIU directors accepted monthly financial reports and approved payment requests for March 2023 and the CSIU General Operating Budget for 2023-24. Directors also accepted the June 30, 2022 Single Audit by Baker Tilly Virchow Krause, LLP.

TECHNOLOGY/MARKETPLACE MATTERS

Directors approved a PEPPM marketplace contract extension with Amazon.com Services LLC through May 31, 2024. Directors also approved KPN definite quantity line-item bids for copy paper for the 2023-24 purchasing cycle and PEPPM bid awards for the product line contracts, effective May 1, 2023 through Dec. 31, 2025.

HUMAN RESOURCES MATTERS

Directors approved five new staff members:

- **Dianne Bewick**, as career counselor specialist;
- **Erin M. Demcher**, as behavioral support services project coordinator;
- **Lynn Hansel**, as Head Start regional team supervisor;
- **Marianela Mancebo**, as Millersville University Migrant Education team leader; and
- **Pamela Miller**, as buildings and grounds assistant.

the following position transfers:

- **Contrell L. Armor**, from youth development coordinator to Pennsylvania Statewide Afterschool/youth development director;
- **Lisa J. Fox**, from client support analyst I to student applications support manager;
- **Nicole M. Lady**, from migrant technology support specialist to migrant technology training specialist; and
- **Susan J. Luna**, from Migrant Education student support specialist and parent coordinator to Migrant Education student and parent support coordinator.

the following resignations:

- **Kevin T. Briggs**, as professional learning managing coordinator;
- **Timothy B. Campbell**, as director of the Central Susquehanna LPN Career Center;
- **Ruth A. Grybos**, as Head Start senior instructor;
- **Lindsey E. Hartman**, as speech therapist;
- **Sara C. Heimbach**, as Early Intervention instructional assistant;
- **Kristie B. Startzel**, as behavior intervention assistant; and
- **Brooke Williams**, as practical nursing program instructor.



Central Susquehanna
Intermediate Unit

Enriching learning...
Enriching lives

the following retirements:

- **Letty L. Heim**, as PIMS and student information systems data administrator; and
- **Karen S. Kovach**, as itinerant hearing therapist.

Directors also approved:

- employment of two part-time, non-instructional employees: **Jasmine Canales-Carballo**, as Migrant Education student support specialist; and **Jeanne Crago**, as English as a Second Language instructor;
- a change in start date for one part-time employee: **Soniris Arroyo**, Migrant Education student support specialist, from March 6, 2023 to March 20, 2023;
- a resignation from one part-time employee: **Daphne Ducrepin**, as nutrition aide/custodian;
- employment of two substitute teachers and one substitute aide for the 2022-23 school year; and
- Head Start/Early Head Start federal salary equity adjustments to align with 2022-23 Head Start federal cost of living adjustment (COLA) increases.

BUILDINGS AND GROUNDS MATTERS

Directors approved the following vehicle purchases from Sunbury Motors, Inc., per the COSTARS 026053 purchasing agreement: a 2023 Ford Escape SUV for the driver education program; and a 2023 Ford F-650 Box Truck for the buildings and grounds department.

Directors also approved the purchase and installation of a modular classroom trailer from Modular Genius through KPN for Act 89 services provided to students attending Meadowview Christian Academy.

POLICY COMMITTEE MATTERS

CSIU directors approved at first reading the following new policies: 202 – Eligibility of Nonresident Students; and 251 – Students Experiencing Homelessness and Other Educational Instability.

Directors also approved at first reading the following revised policies: 011 – Principles for Governance and Leadership; 201 – Admission of Students; 204 – Attendance; and 221 – Dress and Grooming.

EDUCATIONAL PROGRAM MATTERS

Directors approved Head Start and Early Head Start Monthly Reports for January and February 2023, Supplemental Funding (COLA) Requests and Quality Improvement Requests.

Directors also approved the following:

- the authorization for staff to submit the Assurance for the Operation of Special Education Services and Programs/Quality Space for the 2023-24 school year;
- the renewal of an agreement for pool counsel legal services consultation with Sweet, Stevens, Katz & Williams LLP;
- a contract with Lobar Associates Construction, a KPN vendor, for the purchase and installation of new doors at St. Joseph School; and
- a contract with IB Abel Inc., a KPN vendor, for the purchase and installation of a Hanwha camera system package and access control and video intercom system for Greenwood Friends School.

NEXT MEETING

The next regular meeting of the board is scheduled for **Wednesday, May 17, 2023** at 7 p.m. at the CSIU central office.

CENTRAL
SUSQUEHANNA
INTERMEDIATE
UNIT

90 Lawton Lane
Milton, PA 17847
570-523-1155
www.csiu.org