

BOARD OF DIRECTORS' REPORT

JUNE 2023

The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, June 15 at the CSIU central office.

DIRECTORS

Benton Area:

William Pasukinis

Berwick Area:

Susy Wiegand

Bloomsburg Area:

Jonathan Jones

Central Columbia:

Bruce E. Rhoads,
President

Danville Area:

Dr. Samuel Faulkner

Lewisburg Area:

Mary Ann Stanton

Line Mountain:

Lauren Hackenburg

Midd-West:

Victor L. Abate

Mifflinburg Area:

Dennis Keiser,
Vice President

Millville Area:

Susan Myers

Milton Area:

Dr. Alvin Weaver

Mount Carmel Area:

William Brecker

Selinsgrove Area:

David Hess

Shamokin Area:

Jeffrey Kashner

Shikellamy:

Slade Shreck,
Secretary

Southern Columbia Area:

Gregory Klebon

Warrior Run:

Tamara Hoffman,
Treasurer

SPOTLIGHT SEGMENT

Dr. Shileste Morris, Chief Programs Officer, shared a video with directors from a series entitled Discussions with the Director. Each month, Dr. Morris engages in short conversations with colleagues to highlight the diverse work happening at the Center for Schools and Communities and its alignment with the CSIU's Core Values: Service to Others, Equity in Action, Passion for Excellence and Innovation for Growth.

BUDGET AND FINANCE MATTERS

CSIU directors accepted monthly financial reports and approved May payment requests.

Directors also approved:

- the revised 2022-23 and proposed 2023-24 Programs and Services Budget;
- the transfer of funds from the fiscal year 2022-23 general fund balance to the capital reserve fund;
- the authorization of eight staff members, as authorized agents of the Board, to conduct banking transactions for the 2023-24 fiscal year;
- the authorization of First National Bank, Pennsylvania Local Government Investment Trust (PLGIT) and Pennsylvania School District Liquid Asset Fund (PSDLAF) as CSIU depositories for 2023-24; and
- a worker's compensation insurance policy with Key Risk Insurance for 2023-24.

HUMAN RESOURCES MATTERS

Directors approved 11 new staff members:

- **Aaron C. Clarke**, as Center for Schools and Communities fiscal specialist;
- **Susan Cowles**, as client support specialist;
- **Schylar Deeben**, as teacher of deaf/hearing impaired;
- **Amanda Eisenhauer**, as instructional support program assistant;
- **Agatha C. Hall**, as behavioral support specialist;
- **Gretchen A. Heintzelman**, as practical nursing program instructor;
- **Lynne D. Howard**, as Cooperative Purchasing marketing specialist;
- **Kahla Manning**, as career counselor specialist;
- **Audrey Trego**, as mental health support specialist;
- **Ashley Whitaker**, as classroom assistant; and
- **Luke Zeigler**, as Corrections Education teacher.

Directors approved:

the following position transfers:

- **Ashlee R. Bower**, from practical nursing instructor/nursing assistant educator supervisor to Central Susquehanna LPN Career Center director of operations;
- **Jasmine B. Canales-Carballo**, from Migrant Education student support specialist (part-time) to Migrant Education student support specialist (full-time);
- **Katherine M. Kuhn**, from Center for Schools and Communities project specialist to youth development coordinator; and
- **Jessica L. Probst**, from nursing education managing coordinator to Central Susquehanna LPN Career Center dean of students.

the following change in start date:

- **Alicia M. Freed**, practical nursing program instructor, from May 18, 2023 to May 24, 2023.

BOARD GOVERNANCE

The following directors were elected to CSIU Board offices for 2023-24.

President:

Bruce Rhoads
(*Central Columbia*)

Vice-President:

Dennis Keiser
(*Mifflinburg Area*)

Secretary:

Slade Shreck
(*Shikellamy*)

Treasurer:

Tamara Hoffman
(*Warrior Run*)

the following resignations:

- **Julia Mallory**, as family support project specialist;
- **Katrina Munley**, as Corrections Education-guidance counselor; and
- **Jennifer L. Taylor**, as career counselor specialist.

Directors also approved:

- a change in start date for one part-time employee: **Jeanne S. Crago**, English as a Second Language instructor, from May 1, 2023 to May 17, 2023;
- resignations from two part-time employees: **Jaden A. Rice**, facilities support assistant; and **Jenna Snaveley**, as Migrant Education student support specialist;
- employment of three substitute teachers for the 2022-23 school year;
- a salary adjustment for the executive director for 2023-24; and
- changes to the Admin Group Titles of the Administrative Group Compensation Plan of the current Act 93 Agreement.

BUILDINGS AND GROUNDS MATTERS

Directors approved lease agreement renewals with NAM Futures, LLC; Housing Authority of Northumberland County; and Central Pennsylvania Workforce Development Corporation for the adult education program. Directors also approved an addendum to a lease agreement with Marr Development 14th Street, LLC.

EDUCATIONAL PROGRAM MATTERS

Directors approved the Head Start/Early Head Start Monthly Reports for March and April 2023 and the Work Sampling System Assessment for 2022-23.

Directors also approved:

- the authorization for staff to submit the Assurance for the Operation of Early Intervention Special Education Services and Programs for the 2023-24 school year;
- the 2023-24 Individuals with Disabilities Education Act, Part B (IDEA-B) funds application;
- the purchase of Apple iPads and keyboards for CSIU nonpublic teachers and Apple iPads for nonpublic school students;
- the purchase of Classroom STEM Kits to be used as a resource at the sites of PDE-funded 21st Century Community Learning Centers grantees throughout the Commonwealth;
- the purchase of SMART Boards with interactive displays, software subscriptions, HDMI cables and mobile stand for Act 89 teachers and speech therapists; and
- a contract with Bayada Home Health Care, Inc., to provide basic nursing and aide care to students in the CSIU Early Intervention and school-age programs for the 2023-24 school year with an automatic renewal of one year.

ADMINISTRATIVE MATTERS

Directors approved the solicitor and legal counsel for 2023-24. Directors also approved authorization for the Executive Committee to approve any matters prior to the August 16, 2023 board meeting.

NEXT MEETING

The next regular meeting of the board is scheduled for **Wednesday, August 16, 2023** at 7 p.m. at the CSIU central office.

There is no July board meeting.