The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, June 21 at the CSIU central office.

**FISCAL MATTERS**

To prepare for the beginning of the 2017-18 fiscal year, CSIU directors:

- approved the revised 2016-17 and proposed 2017-18 CSIU Programs and Services Budgets;
- named seven staff members as authorized agents of the board to conduct banking transactions;
- authorized First National Bank, Pennsylvania Local Government Investment Trust (PLGIT) and Pennsylvania School District Liquid Asset Fund (PSDLAF) as CSIU depositories for the 2017-18 fiscal year; and
- approved a transfer to the recently established Capital Reserve Fund.

Directors also approved the following: facilities use agreement with Broad Street Business Exchange, Hazleton; a KPN partnership with Colonial Life/Malvern Marketing Group, LLC; a KPN/PEPPM endorsement agreement with PSBA; a KPN interlocal agreement with InterMountain Educational Services District of Pendleton; workers compensation renewal for 2017-18; the 5th Annual Cooperative Purchasing Customer Appreciation Rebate Program for Local Districts; a five-year postage meter lease; and a contract with Technology Advantage, Inc. for E-Rate consultation and PIMS client support.

Directors also accepted monthly financial reports and approved monthly payment requests for May.

**PERSONNEL MATTERS**

Directors elected 11 new staff members:

- Emily Faith, as speech therapist;
- Kerry Fitch, as special education teacher;
- Angela Jeffries, as Center for Schools and Communities administrative and support manager;
- Bryant Johnson, as aide;
- Heather Krebs, Liesl Lewis and Stacey Walmsley, as reading resource teachers;
- Christy Lamon and Maggie Smith, as client support specialists; and
- Katherine Noss, as Migrant Education recruiter/student support specialist.

Directors also approved:

- substitute teachers and para-educators for the 2016-17 school year;
- furlough of Danielle Wilson, family literacy parent educator;
- the following position transfers and/or salary adjustments:
  - Marly Artley, to computer services administrative assistant;
  - David Baird, site director for Migrant Education;
  - Joni Campbell, to classroom and client support administrative assistant;
  - Heather Doyle, to ODR administrative and technical specialist;
  - Dawn Evans, to Head Start family and health coordinator;
  - Maxine Harvey, to transition work experience job coach;
Tony Hauger, facilities support technician;  
Michala Holland, to Head Start assistant instructor;  
Tonya Hottenstein, to Statewide Adoption & Permanency Network (SWAN) helpline lead;  
Karen Lehman, to youth development program manager;  
Thomas Packer, to off-site facilities support technician;  
Pamela Reeves, to licensed clinical school social worker;  
Matt Seiberlich–Hess, to web architect and application development coordinator III;  
Tammy Sempko, to Pinnacle Place coordinator;  
Traci Sharr, to Corrections Education administrative assistant; and  
Jennifer Spotts, to communications manager.

the following title changes:  
Meghan Deitterick, to Early Intervention Program evaluation consultant and  
Adrianne Rowe, to Alternative Education teacher;

position reclassifications for 13 staff members from non-exempt to exempt;  
the following resignations:  
Susan Aiken, retiring as Early Intervention teacher;  
Judith Lopez, retiring as Migrant Education recruitment specialist;  
LuAnn Rebuck, retiring as reading/resource teacher and  
Anita Williams, as family literacy parent educator;

an employee resignation and release agreement;  
senior leader salary adjustments of three percent, effective July 1, 2017;  
Head Start/Early Head Start cost of living adjustment of one percent;  
Act 93 Memorandum of Understanding amendment adding an updated listing of job titles; and  
three-year Employee Assistance Program contract with ESI Employee Assistance Group.

POLICY COMMITTEE REPORT

Directors rescinded the following policies:

- 3110 Budget Planning and Preparation  
- 3130 Budget Publication  
- 3200 Income  
- 3293 Depository  
- 3294 Incurring Liabilities  
- 3295 Fund Balance  
- 3300 Expenditures  
- 3310 Purchasing Guides  
- 3320 Purchasing Procedures  
- 3326 Disbursement  
- 3330 Capitalization Policy  
- 4142 Salary, Tax and Deductions  
- 4147.1 Tax-Deferred Savings Programs  
- 9351 Signing of Checks  
- 9352 Management of Bank Accounts  
- 9354 Authorization of Payments
And in their place, accepted at second reading and adopted the following Board policies:

- 601 Fiscal Objectives
- 604 Budget Planning and Adoption
- 608 Bank Accounts
- 609 Investment of Funds
- 610 Purchases Subject to Bid/Quotation
- 611 Purchases Budgeted
- 612 Purchases Not Budgeted
- 613 Cooperative Purchasing
- 614 Payroll Authorization
- 615 Payroll Deductions
- 616 Payment of Bills
- 617 Petty Cash
- 619 Intermediate Unit Audit
- 620 Fund Balance
- 622 GASB Statement 34/Capital Assets
- 624 Taxable Fringe Benefits
- 625 Procurement Cards
- 626 Federal Fiscal Compliance
  - 626 – Attachment – Allowability of Costs – Federal Programs
  - 626 – Attachment – Cash Management – Federal Programs
  - 626 – Attachment – Administration of Federal Funds
  - 626 – Attachment – Procurement – Federal Programs
  - 626 – Attachment – Grant Subrecipient Monitoring Procedures – Federal Programs

Directors also approved revisions to Policy No. 203 – Immunizations and Communicable Diseases and first reading of Policy No. 300.1 – Job-Related Expense–Wireless Communication Device.

**PROGRAM MATTERS**

Directors acknowledged and approved the Northumberland Area Head Start and Early Head Start April 2017 report.

Directors also authorized staff to submit the IDEA Eligibility Application for fiscal year 2017-18.

Directors also approved contracts for the Statewide Migrant Education Program high school and middle school summer camps.