The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, October 19 at the CSIU central office.

**FISCAL MATTERS**

Directors accepted monthly financial reports and approved September payment requests. Directors also approved school bus drivers and aides for the 2016-17 school year and an addendum to an agreement for services with MindShine Technologies, LLC for continued software development services.

**PERSONNEL MATTERS**

Directors elected five new staff members:

- Kelsey Bainbridge, as aide;
- Kristen Hansel, as Early Head Start senior family partner/home visitor;
- Wendy Leiby, as corrections education—cosmetology teacher;
- Jeanne McNeil, as employment outreach specialist; and
- Judy Rodriquez, as Migrant Education student support specialist.

Directors approved career ladder position adjustments:

- Pollyanna Barrall, from client support specialist I to senior client support specialist II;
- Lisa Cardennis, from senior client support specialist II to client support consultant III;
- John Dunton, from client support specialist III to senior client support specialist III;
- Lori Dyer, from senior software quality assurance specialist III to software quality assurance advisor II;
- JoEllen Fedder, from senior client support specialist I to senior client support specialist III;
- Matthew Gochnaur, from senior software quality assurance specialist II to senior software quality assurance specialist III;
- Penny Graybill, from senior client support specialist II to client support consultant III;
- Leslie Hartline, from client support and data analyst to client support and data analyst III;
- Derek Klingman, from programmer/analyst III to senior programmer/analyst III;
- Nicholas Kriner, from computer programmer III to senior programmer/analyst I;
- Sandra Mattern, from client support specialist III to senior client support specialist I;
- Brian Paulhamus, from technical support consultant I to technical support consultant II;
- Joyce Schaeffer, from client support consultant I to client support analyst I; and
- Lori Stehle, from systems analyst II to systems analyst III.

Directors approved administrative reorganization position adjustments:

- Debra Barren, from staff accountant to business support accounting manager;
- Cindy Clotfelter, from cooperative benefit services assistant to trust services technical specialist;
- Kathleen Dieffenderfer, from telecommunications and e-rate administrative assistant to telecommunications e-rate facilitator;
- Leisa Diehl, from business support services manager to same title;
- Kenneth Erb, from telepresence and communication technology facilitator to facilities coordinator;
- Jennifer Gardner, from financial accounting manager to grants and accounting manager;
- Sandra Greak, from transportation management assistant to transportation coordinator;
Jeffrey Kay, from senior information technology project coordinator for EIRS project to special projects technology manager;  
Kevin Kilgus, from payroll and general accounting manager to business administrator, and business administrator to same title;  
Michelle Kipple, from information technology program assistant to cooperative purchasing data specialist;  
Melanie Klees, from grant and budget analyst technical specialist to same title;  
Jared Lehman, from cooperative business services and operations project manager to cooperative purchasing supervising manager, and cooperative purchasing supervising manager to same title;  
Jean Lepley, from grant and budget analyst technical specialist to same title;  
Tessa Lyons, from grant and budget analyst II to grant and budget analyst technical specialist;  
Diane Morgan, from cooperative benefit services technical specialist to executive assistant to the chief financial officer;  
Shileste Morris from senior program development and organizational manager to Center for Schools and Communities (CSC) Assistant Director, and CSC Assistant Director to CSC Director;  
Elizabeth Rathfon, from technical and project support assistant to facilities office coordinator to assistant facilities coordinator;  
Todd Roney, from client implementation facilitator II to client solutions manager;  
Mandy Rothermel, from benefits analyst to benefits and wellness manager;  
Carol Styers, from PEPPM program assistant to cooperative purchasing order specialist; and  
Jennifer Williams, from director of Special Education and Early Childhood Services to same title.

Directors also approved:  
salary adjustment for Christina Pulman, ESL and diploma project coordinator;  
para-educator professional development transfers for Shannon Ross, to instructional support program assistant, and Richard Scartantino, to one-on-one instructional program assistant;  
lead teacher stipends for Teresa Erb, alternative education teacher at Montour Learning Center, and Jeffrey Kiss, alternative education teacher at Ashler Manor;  
substitute teachers and para-educator (aides) for the 2016-17 school year;  
contracts with Cumberland Therapy Services, LLC to provide physical therapy services and substitute physical therapy services, and Eterpreting LLC to provide language interpreting services;  
contract with JDugan Employee Relations, LLC to assist with human resources projects;  
rates for substitute teachers and substitute para-educators (aides);  
the change of retirement date of Susan Miller; and  
the resignation of Katrina Little, as associate instructor.

POLICY AND PROGRAM MATTERS

Directors acknowledged and approved the following Head Start/Early Head Start documents as part of the shared governance responsibility by the CSIU Board: Monthly Report for August 2016; Program Performance Standards Final Rule; Annual Report to the Public 2015-16; Standards of Conduct; and Policy Council By-Laws.

Directors also accepted at first reading the following board policy revisions:  