The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, Dec. 16 at the CSIU central office.

NEW BOARD MEMBER

The CSIU Board of Directors welcomed Scott Karpinski, who was recently appointed as Shikellamy Area School District's representative.

FISCAL MATTERS

CSIU directors accepted monthly financial reports and approved payment requests for November.

Directors also approved a lease agreement with the Danville Area School District for classroom space for the elementary 5 Star Program.

PERSONNEL

Directors elected Debra Shultz as assistant instructor for Head Start.

Directors also approved the following:

- transfer of Robin Cohrs, teacher of the visually impaired, from part-time to full-time status;
- position transfer for Sandy Jones, from instructional support program assistant to special education teacher;
- para-educator professional development transfers for Vickie Brown, to instructional support program assistant, and Kathleen Ditty, to classroom LPN associate;
- contract approval with BAYADA Home Health Care, Inc. to provide in-school nursing services;
- job description/title change (position transfer) for Lynn Cromley, to assistant executive director/chief administrative officer;
- title change for Lise Reardon, to administrative assistant, Pre-K Counts;
- salary adjustment for Abby Tillson, speech therapist; and
- change of start date for Tanya Dynda, technology integration specialist.

Directors accepted the following resignations:

- Debra Bamford, as classroom assistant;
- Geoffrey Craven, retiring as telecommunications manager;
- Karen Herschell, as one-on-one instructional support program assistant;
- Kellyann Kelly, as LPN classroom associate; and
- Loralyn Novack, as classroom assistant.
Directors approved the following substitute teachers for the 2015-16 school year:

Valaquenta Anderson       Morgana Miller
Janet Dougherty           Allan Schappert
Wilene Kanasky            Ann Sears
Linda Meckley

Directors also approved authorization to initiate employment actions based upon the Letter of Intent received from the Central Pennsylvania Workforce Development Corporation to contract with the CSIU to provide services related to eligible Workforce Innovation and Opportunity Act Out-of-School Youth (OSY) as follows:

- appoint Paula Dickey, career coordinator; and
- authorize administration to advertise for OSY case manager positions.

POLICY AND PROGRAM MATTERS

Directors approved the proposed allowable Northumberland Area Head Start/Early Head Start post-award budget revisions.

Directors also accepted at first reading the following Board Policies:

No. 000 – Board Policy/Procedure/Administrative Regulations
No. 001 – Name and Classification
No. 002 – Authority and Powers
No. 003 – Functions
No. 004 – Membership
No. 005 – Organization
No. 006 – Meetings
No. 006.1 – Attendance at Meetings Via Electronic Communications
No. 007 – Policy Manual Access
No. 011 – Board Governance Standards/Code of Conduct

WORK-STUDY SESSION

Prior to the business meeting, Ellen Withrow, grants, research and development coordinator, provided directors with information on the grant writing process at CSIU, as well as the purpose and outcomes of this effort. Among the millions of dollars of grants awarded to CSIU are programs that meet needs and improve lives of schools, students, families and communities.

NEXT MEETING

The next regular meeting of the board is scheduled for Wednesday, Jan. 20 at 7:30 p.m. in the CSIU central office.