Executive/Administrative Office

- **GRANTS AND DEVELOPMENT** — Coordination and technical assistance in the development of proposals for public and private funding of education programs for the CSIU and local school districts. Organize development activities to enhance local financial support for region-wide supplemental education programs. Establish local community, business and school partnerships to create educational opportunities for staff development and student enrichment.

- **OFFICE FOR DISPUTE RESOLUTION (ODR)** — Resolution of special education disputes through a variety of methods, both federally mandated and voluntary processes. ODR provides seven distinct services:
  - **CREATING AGREEMENT TRAINING** — Conflict resolution skills training program for parents and educators.
  - **SPECIAL EDUCATION CONSULTLINE** — Information helpline for parents and advocates of children with disabilities who have questions or concerns about the education of a school-aged child. ConsultLine specialists answer questions and provide information about special education, gifted education and Section 504 of the Rehabilitation Act of 1973. A bilingual specialist is available to serve Spanish-speaking callers.
  - **IEP FACILITATION** — Voluntary process that can be utilized when all parties to an IEP meeting agree that the presence of a neutral third party would help facilitate communication and the successful drafting of the student’s IEP.
  - **FACILITATED RESOLUTION MEETINGS** — When parties have difficulty reaching agreement at a resolution meeting, ODR offers neutral facilitators, which may result in a more effective and successful meeting. A resolution meeting gives the parents and the school a chance to work together to avoid a due process hearing.
  - **EVALUATIVE CONCILIATION CONFERENCE (ECC)** — A consultant, who is experienced in special education law and due process, offers a confidential risk assessment of the issues in a dispute and helps to facilitate settlement discussions between the parties. A variety of information is available on the ODR website regarding ECC, including a fact sheet, brochure, FAQ, and request form.
  - **MEDIATION** — Voluntary and confidential alternative to a formal due process hearing.
  - **DUE PROCESS** — Parents or educational agencies may resolve educational disputes through a mechanism called due process, which differs from other dispute resolution opportunities in that a Hearing Officer decides the dispute for the parties.
  - **STATEWIDE TECHNOLOGY SUPPORT SERVICES** — Technical support in computer software, hardware, telecommunications, local/wide area networks, the Internet and database reporting for the components of the statewide Pennsylvania Training and Technical Assistance Network (PaTTAN), the Bureau of Special Education and other PDE bureaus.

ODR provides high-quality, relevant information to stakeholders on all aspects of the dispute resolution system. ODR also provides this information in various modalities, in an effort to meet the needs of multiple stakeholders.

- **ODR prepared an ODR Service/Outcome card which is available to constituents in English and Spanish.**
ODR prepared a *Parent Guide to Understanding Gifted Special Education Due Process Hearings* and a *Parent Guide for Understanding Special Education Due Process Hearings in Early Intervention for Infants and Toddlers*, both of which will be available in English and Spanish.

**PUBLIC RELATIONS OFFICE**—Coordination of media relations with local members of the press, including 48 news releases sent to and published in 14 newspapers, 11 media advisories sent to six newspapers, one television market and one radio station, resulting in seven positive articles, facilitated an on-site visit by a reporter for a special feature on a new product, and interaction with media on three inquiries; assistance with scheduling and preparing guests for the new monthly on-air segments with a local radio station, including generating education-related topic ideas; design and development of 39 communications, publications, presentations and promotional items for the executive director, board of directors, full- and part-time staff, seven CSIU programs and seven school districts; and production of print advertisements that appeared in two publications, four newspapers, and one monthly newspaper special insert.

### Center for Schools and Communities

Center for Schools and Communities (CSC) provides services statewide and is committed to improving outcomes for children and families through training, technical assistance, program evaluation, research and resource development. The Center's work focuses on prevention and intervention initiatives operated by schools, organizations and agencies serving children, youth and families.

**21ST CENTURY COMMUNITY LEARNING CENTERS**—Federal funds provide programs during non-school hours for students in high-poverty and low-performing schools to help meet state and local standards in core academics, and to offer enrichment activities to complement their regular education. The Center offered support and technical assistance to 113 grantees through both face-to-face and online trainings, statewide conferences and meetings, site and monitoring visits, as well as quarterly statewide advisory board meetings.

**ALTERNATIVE EDUCATION**—In partnership with the PA Department of Education (PDE), the Center provides professional development for Alternative Education for Disruptive Youth programs and conducts monitoring visits to alternative education programs to ensure compliance with state standards.

**BULLYING PREVENTION EFFORTS**—provides ongoing resources and technical supports for the successful implementation of the Olweus Bullying Prevention Program (OBPP) in three high need urban districts; supported 23 school/community partnership grants focusing on bullying prevention best practices; convened four specialty workgroups to enhance these services; expanded the previously created Bullying Prevention Toolkit to include two new a pull-out documents: funded by the Highmark Foundation.

**BULLYING PREVENTION NETWORK**—Coordination of the PA Bullying Prevention Network, a cadre of 160 Olweus Bullying Prevention Program trainers across the state; professional development and resource distribution to trainers.

**CENTER FOR SAFE SCHOOLS**—A statewide clearinghouse on school safety and violence prevention for schools and youth service organizations; interactive website with resources, news and professional development webinars available on-demand; training and technical assistance available to all PA schools. Staff responded to 5,800 requests for assistance from PA schools; coordinated 170 trainings; and trained approximately 9,950 individuals.
• **CHILDREN’S TRUST FUND AND STRENGTHENING FAMILIES** — Training and technical assistance to 33 community based programs focused on child abuse and neglect prevention; facilitation of the Strengthening Families Leadership Team, a statewide coalition of public and private sector representatives concerned with promoting the Strengthening Families Protective Factors Framework as outlined by the Center for the Study of Social Policy. Delivered six Strengthening Families Protective Factors presentations; hosted a train the trainer Instructor's Institute for 28 participants in order to deliver a seven course series in multiple locations throughout Pennsylvania.

• **COMMUNICATIONS AND RESOURCE DEVELOPMENT** — Design and production for more than 300 print and web resources for all CSC initiatives; design and maintenance of over 18 websites, including launch of five all new websites; public and media relations workmanship; execution of branding and publishing standards; management for 80+ digital learning sessions and webinars annually with thousands of participants.

• **DIRECT CERTIFICATION (DC)** — A process that matches state Department of Public Welfare recipient lists against local education agency (LEA) enrollment lists to provide free school lunch to eligible students without need for parents to complete an application; funded by PDE via the U.S. Department of Agriculture; twelve Direct Certification Regional Summits were attended by 210 participants representing 148 LEAs. Technology Improvement Awards were sent to 47 LEAs to purchase computers, software, internet service and supplies with the aim to improve direct certification processes. Conducted three live webinars attended by 237 food sponsors; provided technical assistance to over 80 LEAs.

• **EDUCATION LEADING TO EMPLOYMENT AND CAREER TRAINING (ELECT)** — Technical assistance, face to face and online trainings, site visitation, annual statewide grantees’ training, monitoring and program evaluation for 29 ELECT sites.

• **EMERGENCY RESPONSE AND CRISIS MANAGEMENT TRAINING PROJECT** — Technical assistance and training for schools in developing and implementing effective emergency response policies and procedures; eight all-hazard plans were reviewed to ensure adherence to state and federal statutes and guidelines; professional development opportunities delivered to address all aspects of emergency response and crisis management.

• **ENGLISH AS A SECOND LANGUAGE (ESL)** — In partnership with PDE, staff provide professional development and technical assistance to strengthen ESL instructional content and programming through the use of classroom strategies, best practice materials and instructional resources. This information is offered to educators, administrators and program support staff through online and regional face-to-face trainings, video conferences, and through the distribution of web-based and print resources.

• **GAINING EARLY AWARENESS AND READINESS FOR UNDERGRADUATE PROGRAMS (GEAR UP)** — Serving 276 12th-grade students at Harrisburg School District to increase the number of low-income students who are prepared to enter and succeed in postsecondary education; includes in-class math tutoring, individual college/career and academic counseling, PSAT preparation courses, workshops for parents, and professional development/ongoing support for math teachers in partnership with the State System of Higher Education. (Project completed August 8, 2014)

• **IMPROVING PRACTICE THROUGH TEACHER ACTION RESEARCH (IPTAR)** — Evaluation services for Penn State University, Harrisburg; review and revision of course evaluation and data collection instruments.

• **MID-ATLANTIC EQUITY CENTER** — Multi-state effort to increase awareness, provide training and support to schools to address equity issues, including civil rights issues, protected-class bullying and harassment; disparate impact and racial and intergroup tension; partnership with Mid-Atlantic Equity Consortium funded through the U.S. Department of Education.
• **MIGRANT EDUCATION PROGRAM**—In partnership with PDE, Center staff provide training and technical assistance to programs that offer supplemental educational and support services to migratory children; monitoring and program evaluation assistance to local school districts to improve educational continuity for children of migratory farm workers; collaboration with districts, intermediate units and community agencies to help migratory children meet academic standards by providing programs that sustain and accelerate their progress in school.

• **MISSION HOMEFRONT**—Awareness, training and support to schools to address the needs of children and families affected by military deployment as it relates to academic achievement; partnership with PDE and PA National Guard.

• **NOVO FOUNDATION**—Awareness, training and technical assistance to enhance Social Emotional Learning services in large districts throughout the United States. A partnership with Baltimore City Public School District has been formed to implement I Can Problem Solve district wide in all Pre-K classrooms.

• **PA’S EDUCATION FOR CHILDREN AND YOUTH EXPERIENCING HOMELESSNESS PROGRAM**—Technical assistance, resource distribution, training, monitoring and data collection support for the eight service regions of the state in partnership with PDE. One annual statewide conference was held for over 219 participants.

• **PA PARENT INFORMATION AND RESOURCE CENTER (PA PIRC)**—Support for parents, schools and communities to increase parents' engagement with their children’s learning and academic achievement: Staff facilitated one fee for service workshop and three presentations at local, regional and statewide venues.

• **PARENTS AS TEACHERS (PAT) PA STATE OFFICE**—Internationally recognized, evidence-based home visitation program that works with families during the critical early years of their children’s lives: 11 trainings in the PAT model for 238 participants; six PAT specialized courses for 112 participants; four PA PAT Regional Meetings: Tools for Supervisors for 66 participants; 25 site visits, technical assistance, supports and trainings. Children's Trust Fund grantees and local private programs serving 8,457 families and 10,950 children; and developed a monthly news brief publication reaching 1,190 people each month and monthly webinars focused on high quality implementation of PAT and family support services which reached 850 people.

• **PA STATEWIDE AFTERSCHOOL/YOUTH DEVELOPMENT NETWORK (PSAYDN)**—One of 48 state Networks funded through multiple public and private sources; collaboration of nearly 2,000 state, regional and local partners to promote sustainable, high-quality, out-of-school-time youth development programs. Lights On Afterschool Celebrations emphasized importance of afterschool programs with key stakeholders in 445 events throughout the Commonwealth.

• **RESEARCH AND EVALUATION GROUP**—The Research and Evaluation Group provided technical, analytic and reporting services developing data collection systems, preparing grant applications, conducting simple and complex quantitative analyses, authoring general and technical reports, and assisting with program design. Developed a new data collection and evaluation system for Project Excellence, and developed one Research Brief.

• **SAFE KIDS PENNSYLVANIA**—Statewide clearinghouse on childhood injury prevention for parents/caregivers, educators, legislators and community organizations; technical assistance and trainings for local partners and injury prevention advocates; annual childhood injury prevention conference in collaboration with PA Department of Health and Safe Kids Worldwide.

• **SCHOOL CLIMATE AND SAFETY ASSESSMENTS**—Center for Safe Schools' staff available to conduct school climate, safety and cultural assessments.
STATEWIDE ADOPTION NETWORK (SWAN) HELPLINE — Helpline providing comprehensive information and technical assistance on the state adoption and foster care process; assisting with matching prospective adoptive families and children, connecting families with post-adoption services, making referrals to local adoption agencies, in partnership with Diakon, Inc., and the PA Department of Public Welfare: 13,350 calls handled.

TECHNOLOGY: HELP DESK SUPPORT, DATABASE, WEB APPLICATION DEVELOPMENT AND NETWORK SUPPORT — Designs, develops and maintains databases; provides web application development services to both internal and external clients; host all CSC websites and web applications.

Cooperative Business Services and Operations

CENTRAL SUSQUEHANNA REGION SCHOOL EMPLOYEES’ HEALTH AND WELFARE TRUST (CS TRUST) — Self-insurance program for health, dental, vision and life insurance benefits: CSIU and 15 region districts, 3 career and technical centers; 1 charter school; 3 other districts.

KEYSTONE PURCHASING NETWORK (KPN) — Since January 2010, all bids have been solicited under KPN, including AEPA bids, KPN’s national bids, line-item bids and fuel oil. Current membership of 762 covers 35 states and Washington, D.C. and includes school districts, career and technical centers, colleges and universities, IUs, nonpublic schools, charter schools, libraries, preschools, municipal governments and authorities, and other nonprofits. Current contracts include:

- National bids: furniture, flooring, carpet and hard surfaces, vehicles, janitorial supplies, kitchen equipment, plastic partitions and lockers, shipping discounts, portable and modular buildings, outdoor athletic surfaces, power cleaning equipment, athletic and parking lot lighting, grandstand & stadium seating, loose and installed athletic equipment and park & playground equipment & playground safety surfaces.
- Line-item bids: copy paper and art, athletic, cafeteria, computer, custodial, general supplies.
- Fuel oil and natural gas (PA members only).
- Job Order Contracting Services (ezIQC system) for PA members only.
- AEPA (Association of Education Purchasing Agencies) bids: classroom, office and art supplies; custodial, maintenance and industrial supplies; office, classroom, library and shop furniture; facilities management software, athletic and marquee signage, roofing & related services, sports flooring, musical instruments, mobile learning solutions, modular buildings and portable classrooms and multifunctional copiers/printers

PENNSYLVANIA ENERGY CONSORTIUM (PENCON) — Nonprofit corporation for purchasing electricity and other energy-related services in a deregulated market:

- 76 school districts
- 5 IUs
- 4 career and technical schools
- 5 nonpublic schools
- 10 municipalities
- 30 county governments/nonprofit organizations

PENNSYLVANIA (PA) TRUST — Cooperative purchase of catastrophic medical claim insurance; prescription drug program; general consulting services; employee benefit legal services; preferred provider medical and dental discount programs; compliance assistance with federal and state regulatory issues (HIPAA, COBRA, Medicare Part D, GASB 45, OPEB, healthcare reform); statewide contract for insurance company retention fees; financial record-keeping software package: 8 member school employee benefit trusts representing 89 school entities and 30,865 employees.
• PEPPM TECHNOLOGY BIDDING AND PURCHASING PROGRAM—Since January 2010, all bids have been solicited under KPN, including AEPA bids, KPN’s national bids, line-item bids and fuel oil. Current membership of 762 covers 35 states and Washington, D.C. and includes school districts, career and technical centers, colleges and universities, IUs, nonpublic schools, charter schools, libraries, preschools, municipal governments and authorities, and other nonprofits. Current contracts include:

  ♦ 752 school districts  ♦ 23 IUs  ♦ 36 vo-tech schools
  ♦ 46 private, parochial, charter schools  ♦ 12 state libraries  ♦ 177 governmental entities
  ♦ 62 colleges and universities  ♦ 15 other state-approved schools and agencies

• SCHOOL BUS DRIVER TRAINING—Certification and recertification training of district and nonpublic school bus drivers: 33 drivers.

• STUDENT TRANSPORTATION—Transportation of students in special education, early intervention, Head Start, migrant education, summer Work Foundations +, teen parent camp and extended school year: 434 children.

Curriculum, Assessment and Regional Education Services (CARES)

• ADULT EDUCATION PROGRAM—Title II of the Workforce Investment Act (WIA) of 1998, also known as the Adult Education and Family Literacy Act (AEFLA), creates partnerships among the Federal Government, States, and localities to provide, on a voluntary basis, adult education and literacy services, in order to assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency; assist adults who are parents to obtain the educational skills necessary to become full partners in the educational development of their children; and assist adults in the completion of a secondary school education. The CSIU served 369 adults and of those 288 were enrolled in 2013-14 year, Tutoring Pairs – 76 pairs, referred to Distance Learning – 17 students.

• AFTERSCHOOL PROGRAMS

  ♦ TIES II — Year 3 included academics, recreation and STEM projects: 208 students in grades 3-6 in Mount Carmel Area, Shamokin Area and Meadowview Christian schools, and grades 3-12 in Milton Area schools; 111 students during summer sessions.

• ALTERNATIVE PLACEMENT—Six education programs that provide small group instruction, counseling and therapeutic services for students in grades 1 through 12 who are not currently experiencing success in traditional school settings: 233 students.

• CENTRAL SUSQUEHANNA LPN CAREER CENTER—Classroom and clinical instruction, including simulation lab experiences, to prepare adult students to enter a career as a Licensed Practical Nurse; graduates have taken the licensing examination with a 94% pass rate: 70 full-time and 30 part-time students.

• CORRECTIONS EDUCATION—Education program for residents of North Central Secure Treatment Unit, a center for delinquent youth: 219 male and female students.

• CURRICULUM SERVICES AND PROFESSIONAL DEVELOPMENT

  ♦ ACT 48—Continuing professional education for certificated educators: 48 Act 48 events; 1,155 participants (1,076 from 17 CSIU districts, 3 Career and Vocational/Technical Schools and 1 SusQ-Cyber Charter School).
  ♦ CLASSROOM DIAGNOSTIC TOOL (CDT)—Introduction and Next Steps is designed to build capacity in districts for the administration, management and facilitation of the assessment tool – 17 CSIU districts, 1 Career and Vocational/Technical Schools, SusQ-Cyber Charter School.
COMPREHENSIVE PLANNING — Assistance and support throughout the Comprehensive Planning process is provided to districts; during the process, updates from PDE are communicated to districts actively involved in developing their plan; flow chart reminders are communicated to districts and schools for the purpose of meeting identified deadlines: 3 CSIU districts, 2 Career and Vocational/Technical Schools, SusQ-Cyber Charter School.

CURRICULUM MAPPING — Technical assistance and support in the use of the Standards Aligned System (SAS) Portal Curriculum Mapping tool: 2 CSIU districts, SusQ-Cyber Charter School

EDUCATOR EXCELLENCE PROJECT — Training and support with the implementation of the new teacher and principal evaluation tools: 16 CSIU districts, 1 Career and Vocational/Technical School.

IPAD APPLICATIONS — Course on training using iPads in the classroom. 11 CSIU districts: 20 participants.

KEYSTONE ADMINISTRATION TRAINING — This training event has critical information for the administration of the Keystone Exams. It is required that each LEA participating in the Keystone Exams send at least one representative to a training session. It is expected that the representative deliver the information presented to their coordinators and administrators. They Keystone Exams are end-of-course assessments designed to assess proficiency in the subject areas of Algebra I, Algebra II, Geometry, Literature, English Composition, Biology, Chemistry, U.S. History, World History and Civics and Government. The Keystone Exams are one component of Pennsylvania’s new system of high school graduation requirements. Keystone Exams will help school districts guide students toward meeting state standards. 12 CSIU districts, 1 Career and Vocational/Technical School, SusQ-Cyber Charter School: 30 participants.

PA CORE STANDARDS — Training modules and resources available to district curriculum coordinators for the purpose of educating the professional staff about PA Standards: 17 districts, 3 Career and Vocational/Technical Schools, SusQ-Cyber Charter School.

PA COMMON CORE TRANSITION — Technical support and guidance to districts in the process of making the transition from PA Academic Standards to PA Common Core: 17 districts, 3 career and technical centers, SusQ-Cyber Charter School.

PA STANDARDS ALIGNED SYSTEM (SAS PORTAL) — Technical assistance, training and guidance in the use of the various resources available through the SAS Portal: 17 districts, 1 Career and Vocational/Technical School, SusQ-Cyber Charter School.

PIL (PA INSPIRED LEADERS) EVENTS — PIL Course 1: World Class Vision and Goals: 24 participants from 10 CSIU districts.

POWER TEACHING — An instructional framework that links PA Core Standards and school curricula to research-proven instructional strategies and resources promoting student engagement and rigor; working together, students improve their understanding of mathematical concepts: 3 CSIU districts: 20 participants.

PROJECT BASED ASSESSMENT — Coordinate and oversee districts’ involvement in piloting the Keystone Exam Project Based Assessments: 17 CSIU districts, 1 Career and Vocational/Technical School, SusQ-Cyber Charter School.

PVAAS (PA VALUE-ADDED ASSESSMENT SYSTEM) — Overview of PVAAS reporting specific to targeted grade levels and subject areas; assessment of school effectiveness and review of school programs to determine if they are meeting the needs of all students: 17 districts, 1 Career and Vocational/Technical School, SusQ-Cyber Charter School.
• **READING APPRENTICESHIP**—Reading Apprenticeship™ is a framework for helping students improve their literacy skills across all subject areas. This training is designed for secondary content area teachers who want their students to strategically read challenging texts related to their content area. Reading Apprenticeship training provides an understanding of the Reading Apprenticeship™ framework through interactive sessions that are designed to immerse participants in the reading process necessary for their content. It will also provide numerous strategies for approaching reading that lead students to greater independence in the classroom and greater achievement in content area reading and thinking. 4 CSIU districts: 15 participants.

• **RESPONSE TO INTERVENTION AND INSTRUCTION (RTII)**—Training and technical support to districts and schools of the region with the implementation of RTII: 7 CSIU districts.

• **SCIENCE TECHNOLOGY ENGINEERING MATH (MATH)**—K’Nex Challenge 6 CSIU districts: 27 school teams.

• **STRUCTURED INTERVENTION OBSERVATION PROTOCOL (SIOP)**—Training in the use of the Structured Intervention Observation Protocol (SIOP) model. 4 CSIU districts, 1 district outside CSIU region: 13 participants.

• **STUDENT LEARNING OBJECTIVE**—Training and technical support to districts and schools of the region with the implementation of Student Learning Objectives (SLOs). 17 CSIU districts, 1 Career and Vocational/Technical School: 606 Participants.

• **DRIVER EDUCATION**—Instruction for students in districts that utilize one or both components:

  • **CLASSROOM INSTRUCTION:** 77 students
  • **BEHIND-THE-WHEEL INSTRUCTION:** 792 students

• **FAMILY LITERACY**—Aims to provide coordination and broaden the scope of educational activities to uneducated and under-educated adults in the Commonwealth and their families, including those who speak other languages, and to provide programs to those individuals who have previously been unserved. The Act aims for increased and improved services to adult learners and their families through the coordination of funding streams and programs across State departments; and increased and expanded adult and family literacy education programs so that adults and their families will function more effectively in their personal lives and as citizens and be better prepared for workforce training and employment that they may become more responsible and productive members of society. The CSIU served 72 families and enrolled 52 families in the 2013-14 year.

• **GED PAPER BASED TESTING** (Expired December 31, 2013). The CSIU tested 285 examinees.

• **INCARCERATED YOUTH**—Instruction for incarcerated high school students at five county jails. Interviewed 194 students, 51 students received instruction and 6 students received a High School diploma or Commonwealth Secondary Diploma.

• **KEYSTONE TO OPPORTUNITIES (KTO) GRANT WITH MILTON AREA SD**—Each family was offered 52 home visits during the school year. All 34 families completed the program.

• **MIGRANT EDUCATION PROGRAMS**—Summer classes, day care, advocacy and after school tutoring for seasonal and temporary (year-round) migrant children at Northeast sites: 700 students school year; 507 students summer program.

• **NONPUBLIC SCHOOL SERVICES**—Math, reading, enrichment, speech screening and therapy, social services and psychological assessments for students in participating nonpublic schools: math and reading support provided to 185 students, speech screening to 357, speech therapy to 153, and psychological assessments to 18.
• **PEARSON VUE TESTING**—Pearson VUE provides a full suite of services from test development to data management, and delivers exams through the world’s most comprehensive and secure network of test centers in 175 countries. The CSIU served 802 examinees in 2013.

• **TEEN PARENTING PROGRAMS (ELECT/FATHERHOOD INITIATIVE)**—Counseling and instruction to help teen mothers and fathers complete their high school education, gain economic independence and learn parenting skills: 161 participants.

• **TITLE ONE CONSORTIUM**—Financial management, technical assistance and implementation of reading and math programs: 7 districts–12 agreements at nonpublic schools.

• **WATCH (WORK ATTRIBUTES TOWARD CAREERS IN HEALTH) PROJECT**—Collaborative effort among agencies in 10 counties to provide eligible adults with the academic and social services support that will enable them to enter or advance in the nursing or emergency medical services professions: 478 enrolled; 343 completed a Healthcare Occupational/Vocational training program; 321 became employed in the Healthcare sector.

**Human Resources**

• **GUEST TEACHER TRAINING**—Consortium for substitute teacher training and emergency permits for people having a bachelor's degree but no teaching certification: 9 new guest teachers received emergency permits to work in 10 school districts and CSIU classes; 59 guest teachers were issued permit renewals.

• **NEW EMPLOYEE ORIENTATION**—Full-day program to familiarize new full-time employees with CSIU programs, internal processes and procedures, and to enroll in employee benefit programs: 62 new employees.

• **2013 PROFESSIONAL LEADERSHIP DAY**—Annual full-day professional development program for full-time staff; program includes staff recognition and a motivational keynote speaker: 505 full-time employees.

**Special Education and Early Childhood Services**

• **EARLY INTERVENTION PRESCHOOL PROGRAM**—Child-find services, assessment, center-based and home instruction programs, speech and language, occupational and physical therapy for children 3 years old to school-age who meet state eligibility criteria for special needs: 673 children assessed, 255 children served in the home, 611 children served in centers and itinerant programs.

• **NORTHUMBERLAND AREA EARLY HEAD START PROGRAM**—Center and home-based instruction for disadvantaged prenatal mothers, infants and toddlers in Northumberland County; health and education screenings, education assessment, health information and transportation to and from dental and medical visits, nutrition services and information: 89 prenatal mothers and children served.

• **NORTHUMBERLAND AREA HEAD START PROGRAM**—Instruction for disadvantaged preschool children in 14 centers: 290 children.

• **PRE-K COUNTS**—Instruction for disadvantaged preschool children in 3 centers: 52 children.

• **PROFESSIONAL SUPPORT SERVICES**—Staff development opportunities and direct technical assistance for both district and CSIU programs; consultants share expertise on several relevant topics (reading, autism, inclusive practices, behavior management, assistive technology, assessment and transition planning/coordination): 4,406 participants in 605 workshops and trainings.
• **SOCIAL WORKER SUPPORT SERVICES**—Itinerant social work support for children needing emotional support; staff work with families and teachers to foster emotional growth: 239 students.

• **SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS**—Support programs for children with special needs: 1,238 students

  - Autistic Support: 132
  - Blind/Visually Impaired Support: 82
  - Deaf/Hearing Impaired Support: 85
  - Emotional Support: 81
  - Geisinger Hospital Program/Physical Support: 115

  - Learning Support: 0
  - Life Skills Support: 11
  - Multi-handicapped Support: 25
  - Residential Treatment Facilities: 120
  - Speech/Language Support: 254

• **WORK FOUNDATIONS**—Full and part-time vocational training or work placement for secondary-level students: 94 students.

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**Technology Group**

• **COMPUTER SOFTWARE AND SERVICES**—Administrative software applications (payroll, grading, inventory, etc.) and related training and support services: 232 school districts, 11 IUs, 29 career and technical centers, 18 charter schools, 3 agencies.

• **CONTINUING EDUCATION**—Personal computer training and customized classes available to schools, businesses, industries, agencies, institutions and individuals: 20 participants in 4 courses.

• **CONTRACTED TECHNICAL SUPPORT**—Technical support for various special education, early childhood, corrections education, outreach and community education field staff, and support for special education and nonpublic time tracking databases: 400 teachers, social workers, supervisors and support staff.

• **MIGRANT EDUCATION TRACKING SYSTEM SUPPORT**—Technical support of statewide system for tracking approximately 5,000 children who are receiving services through the Department of Education's Office of Migrant Education: 1 state office, 5 regional sites, 9 project areas, 80 recruiters and student support specialists using tablet computers.

• **OCDEL SUPPORT SERVICES (OSS):**

  - Design, develop and support the following: training and technical assistance in use of the PELICAN early intervention data reporting system for the Department of Public Welfare's Office of Child Development and Early Learning (OCDEL): 48 Mental Health/Mental Retardation offices, 29 IUs and MAWAs, statewide EITA staff, 2 regional divisions, and 1 central OCDEL office.

  - Design, develop and support the following database programs for use by various OCDEL programs throughout the state: Early Intervention Verification Tool, Kindergarten Entry Inventory, Maternal, Infant and Early Childhood Home Visiting, Early Childhood Mental Health Consultation and Keystone STARS Designation.

• **PENNSYLVANIA REGIONAL COMPUTER FAIRS**—Competitions to test computer knowledge and application skills of high school and middle school students in the CSIU region: 72 high school students from 9 school districts and 47 projects, 45 middle school students from 2 school districts (low due to CSIU closing for snow) and 19 projects.

• **SOFTWARE APPLICATIONS TRAINING**—Training of client staff in use of financial, tax and student software applications for the PA K-12 market: 988 participants in 122 classes at CSIU, 819 participants in 45 classes at 5 off-site facilities, 1,402 participants in 163 webinar trainings, plus many individualized trainings at client sites.
**SPECIAL PROJECTS:**

- **DATA QUALITY INITIATIVES**—Plan and coordinate data-quality video conferences and data-governance activities for LEAs statewide. Plan and present at PDE’s statewide Data Summit. Provide consultation and advice to CSIU districts regarding PIMS changes and submissions.

- **PIMS APPLICATION AND DATA-ANALYSIS SUPPORT DESK**—Application and data support to schools submitting data to the statewide student longitudinal data system: 19,925 help requests from 800 districts, IU's, career and technical centers, charter schools and approved private schools.

- **INSTRUCTIONAL COACH SUPPORT**—
  - Organize and facilitate monthly meetings for instructional coaches of CSIU districts, to discuss strategies and resources for strengthening student literacy.
  - Provide professional development opportunities for district instructional coaches to acquire additional skills, strategies and resources at statewide PA Institute of Instructional Coaching events.
  - Subsidize graduate-credit course regarding the PA Literacy Framework to 3 Milton Area School District instructional coaches.

- **CURRICULUM SERVICES**—Provide staff support and consultation for a variety of curricular and instructional services for CSIU districts, including hybrid learning and online professional development delivery.

- **STREAMING VIDEO SAVINGS FOR SCHOOLS**—Coalition pricing of Discovery Education streaming videos for CSIU districts, saving each district between $4,000 and $8,000 for the service.

- **CUSTOM DATA SYSTEM DEVELOPMENT**—Designed and developed data system for CSIU’s Work Attributes Towards Careers in Health (WATCH Project) for tracing and researching employment opportunities for WATCH Project graduates. Developed additional reports and capabilities for the Early Childhood Mental Health Consultation (ECMHC) data system.

**TELECOMMUNICATIONS AND TECHNICAL SUPPORT**—Assessing school district technology needs and developing plans for purchase and installation of hardware and software for the districts' information networks.

- **NETWORK DESIGN/INSTALLATION/SUPPORT**—4 CSIU districts, 2 agencies.

- **WEB PAGE INSTALLATION/SUPPORT**—10 CSIU programs, 3 agencies.

- **E-RATE CONSULTATION SERVICES/SUPPORT**—14 CSIU districts, 35 Non-CSIU districts, 18 SusQ-Net districts, 2 career and technical centers, 1 agency, 11 libraries, 1 cyber school.